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SPECIAL REVENUE FUNDS

The Special Revenue Funds account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes. The City accounts for Federal and State grant activities in these funds. Seven individual funds are budgeted within the Special Revenue Funds.

Community Development: Community Development Block Grant revenues and related expenditures are accounted for in this fund.

Library Grants: State and Federal grants for library activities are accounted for in this fund. This fund includes only expenditures financed by grant revenues.

Health Services: The function of this fund is to account for the operations and City's share of health programs operated within Taylor County. Financing is provided from the General Fund to the extent patient's fees and miscellaneous revenues are not sufficient to provide support for operations and by State grants, which can only be used, for health services.

HOME: HOME Investment Partnership Grant revenues and related expenditures are accounted for in this fund.

Miscellaneous Grants: The function of this fund is to account for short-term and/or non-recurring grants and donations as well as the Seized Funds of the Police Department.

Transportation Planning Grant: This fund is used to account for operations financed by a grant that is administered by the Texas Department of Transportation.

Hotel/Motel Fund: This fund accounts for the revenues and related expenditures of the hotel/motel occupancy tax.



PLANNING AND DEVELOPMENT SERVICES
 Community Development & HOME Funds
 DEPARTMENT SUMMARY

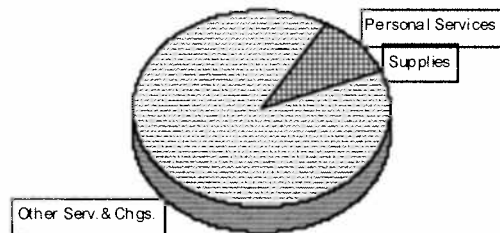
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
TOTAL	\$1,521,300	\$1,714,130	\$2,087,110

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
2500 CDBG Rehab	\$101,739	\$83,290	\$70,040
2510 Community Development Administration	164,969	216,120	226,360
2520 Emergency Repairs	120,000	120,000	120,000
2530 Contractual Programs CDBG	93,480	127,490	108,820
2550 Section 108 Debt Service	541,248	658,780	725,580
Debt Reserve	0	146,170	146,170
2600 HOME General Administration	15,010	40,690	33,930
2605 Housing HOME Administration	31,000	24,790	27,560
2620 HOME Tenant Based Rental	14,553	3,440	0
2630 First Time Home Buyer	26,274	60,000	60,000
2640 HOME Single Family Rehab	510,532	383,100	476,280
2650 Contractual Programs HOME	170,659	90,000	92,370
TOTAL	\$1,789,464	\$1,953,870	\$2,087,110

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	7	5	5

Personal Services	\$215,630
Supplies	6,100
Maintenance	0
Other Serv. & Chgs.	1,865,380
Capital	0
Total	\$2,087,110

EXPENDITURES BY CLASSIFICATION
 APPROVED 2010-11



**COMMUNITY DEVELOPMENT FUND
PLANNING & DEVELOPMENT SERVICES
REVENUE SOURCES**

Revenue Source	Description	2009 Actual	2010 Approved	2010 Revised	2011 Approved
3303	Community Development Block Grant	\$1,025,984	\$1,092,060	\$1,092,060	\$1,396,970
3459	Miscellaneous Health	4,975	500	240	0
	Department 250 Total	\$1,030,959	\$1,092,560	\$1,092,300	\$1,396,970

**HOME FUND
PLANNING & DEVELOPMENT SERVICES
REVENUE SOURCES**

Revenue Source	Description	2009 Actual	2010 Approved	2010 Revised	2011 Approved
3307	HOME Entitlement	\$485,498	\$618,020	\$618,020	\$615,770
3309	HOME Program Recoveries	0	0	3,810	8,630
3839	Miscellaneous Recoveries	4,843	2,890	0	65,740
	Department 250 Total	\$490,341	\$620,910	\$621,830	\$690,140

**Community Development Block Grant (CDBG)
Source and Use of 2011 Funds**

Source of Funds

2011 Entitlement	\$ 1,179,667
Reallocated Money	71,133
IDIS Sect 108 Reserve	<u>146,170</u>
Total Funds Available	\$ 1,396,970

Public Service Cap

Based on 15% of FY2010 program income + 2011 Entitlement \$ 176,950

Planning & Admin. Cap

Based on 20% of estimated program income + 2011 Entitlement \$ 235,933

Use of Funds

Access to Jobs/City Link	\$ 40,000
Medical / Dental	29,000
Senior Nutrition & Activities	<u>35,820</u>
Total Public Service Activities	\$ 104,820

CDBG Housing Administration	\$ 70,040
Community Development Administration	226,360
Limited/Critical Rehabilitation Program	120,000
Section 108 Debt Repayment	725,580
IDIS Sect 108 Reserve	146,170
Abilene Volunteer Weatherization	<u>4,000</u>
Total Non-Public Service Activities	\$ 1,292,150

Total CDBG Funds \$ 1,396,970

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
DESCRIPTION OF ACTIVITIES
ONE-YEAR ACTION PLAN FY 2010-11**

Planning and Development Services Administration – \$235,933 CDBG

This activity provides general oversight, management and delivery of the CDBG Program, administered by the Planning and Development Services Department/Neighborhood Initiatives Division, including professional service contracts to support community and economic development projects, and indirect cost allocations. Funding also partially supports management of the HOME Program.

Critical/Limited Rehab – \$120,000 CDBG

The Limited Rehab Program is designed to assist very low-income homeowners in Abilene with repairs to items that pose an imminent threat to the health and/or safety of the occupant(s) and the surrounding neighborhood. Under the Limited Rehab Program, the Critical Rehab program will address cases where a situation or condition occurred without warning (within two weeks), is detrimental to life, health or safety, is not due to neglect, and can be repaired in 24-72 hours. Examples of assistance include, but are not limited to, repair of gas leaks, sewer leaks, leaking roofs, unsafe electrical wiring and other hazardous problems. In conjunction with CDBG dollars, homeowners will contribute volunteer labor towards the completion of the rehab project. Advertisement for this program includes press releases announcing available funding in the local newspaper, the City of Abilene website, and staff presentations with local non-profit service agencies. The City of Abilene Planning and Development Services Department administers the Program.

CDBG Housing Rehab Administration – \$70,040 CDBG

This activity supports the overall administrative and delivery costs for CDBG funded housing rehabilitation and homeownership activities operated by the City of Abilene.

Medical/Dental Program – \$29,000 CDBG

This program provides crisis intervention, medical and dental care to low-income adults and children. The City Health Department administers this program.

Abilene Volunteer Weatherization Program – \$4,000 CDBG

Abilene Volunteer Weatherization Program will use the funds to purchase building materials to weatherize homes and replace entrance doors, which fail to provide proper security or weather-tightness. Weatherization is made available to low-income, persons with disabilities and the elderly to meet urgent need.

Senior Nutrition and Activities – \$35,820 CDBG

The Seniors Division will utilize CDBG funds for the Senior Nutrition and Activities Program which is designed to stop isolation and help maintain a good and active lifestyle through social services and nutrition for elderly and senior citizens. The program offers transportation, shopping assistance, education, nutrition, recreation and social activities, and health screenings.

Access to Jobs – \$40,000 CDBG

The Access-to-Jobs program uses CDBG funds to match other federal funds to expand the City transit service, CityLink, for the purpose of enabling low-income persons and persons on public assistance to access employment. Previously, CityLink operated until 6:00 p.m. With lack of transportation cited as one of the main obstacles to persons seeking entry-level jobs that entail evening work hours, the program expands curbside transit service to this population until as late as 11:00 p.m. Clients will be screened for the program through an intake process documenting household income, race/ethnicity, and purpose of transportation utilization.

Section 108 Debt Repayment – \$725,580 CDBG

CDBG funds will be used to repay loans funded through the City's Section 108 Downtown Loan Program. Program income received in the form of Section 108 repayments will be applied first to offset the use of CDBG funds for this activity.

**Home Investment Partnerships Program (HOME)
Source and Use of 2011 Funds**

Source of Funds

Entitlement	\$ 615,770
Program Income	65,740
HOME Reserve	<u>8,630</u>
Total Funds Available	\$ 690,140

Minimum CHDO Set-Aside	\$ 92,370
Home Administrative Cap	\$ 62,440

Use of Funds

Home Administration Total	
--Neighborhood Initiatives	\$ 33,930
--Housing Authority	27,560
Home Single Family Rehab/Recon	476,280
First Time Homebuyer	60,000
Home CHDO	<u>92,370</u>
Total Home Funds	<u><u>\$ 690,140</u></u>

**HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)
DESCRIPTION OF ACTIVITIES
ONE-YEAR ACTION PLAN FY 2010-11**

HOME Administration – \$33,930 HOME

This activity supports staff and delivery costs of the HOME Program, including HOME administrative costs incurred by the Planning and Development Services Department/Neighborhood Initiatives Division; the HOME-funded Single-Family Rehabilitation/Reconstruction; and First Time Homebuyer programs.

Community Housing Development Organization (CHDO) – \$92,370 HOME

The City has set aside 15% of its HOME Program Year 2009 entitlement, as well as previous entitlements for use by Community Housing Development Organizations (CHDO). The CHDO is responsible for developing, sponsoring, and/or owning HOME-assisted housing available to low- and moderate-income families. Habitat for Humanity and CCC are the only two non-profit housing development organizations to have applied for and received CHDO designation from the City. Using HOME funds previously allocated, Habitat is currently acquiring existing single-family properties for rehabilitation and constructs new single-family housing in the community. CCC will develop a mixed-income project that will include constructing new single-family affordable housing in a targeted neighborhood.

Single-Family Rehabilitation/Reconstruction – \$476,280 HOME

This program provides moderate or substantial rehabilitation of existing owner-occupied single-family residential properties by providing grants or loans to low-and moderate-income homeowners. Residential properties are rehabilitated to meet local housing codes and Housing Quality Standards (HQS) including suitable amenities. Previously, Single-Family Rehab and Reconstruction were treated as separate programs, but have been merged into one program. If a structure fails the feasibility of rehabilitation, the project will be considered for reconstruction. The purpose of Reconstruction is to provide assistance to low- to moderate-income families for demolishing and rebuilding a new unit on the same property when it is determined that the homeowner's existing house is substandard and not suitable for rehabilitation. Substandard structurally unsound units do not meet code standards, utilize excessive energy, contain lead based paint and are not universally designed. With this program, the unsound structure is replaced with a new, high-energy efficient (Energy Star Certified), universal house. This program will expand the supply decent, safe, and affordable housing for low- to moderate-income families and complement the revitalization efforts of existing neighborhood housing programs. Homeowner reconstruction is voluntary. In conjunction with the HOME dollars, homeowners will contribute volunteer labor towards the completion of the rehab project. Advertisement for this program includes press releases announcing available funding in the local newspaper, the City of Abilene website, and staff presentations with local non-profit service agencies. The City of Abilene Planning and Development Services Department administers the Program.

First Time Homebuyers – \$60,000 HOME

This program is designed to provide necessary down payment and closing costs assistance to low- and moderate-income persons for the acquisition of a single-family home. The First Time Homebuyer Program prioritizes persons who are currently living in federally assisted housing or receiving federal rental assistance and who are able to meet all requirements of the program, including the ability to obtain financing for the purchase of a home through an approved lender. Homebuyers are required to complete the equivalent of an 8-hour homebuyer class and 10 hours of volunteer work. This program requires a five-year period of affordability. The recapture requirement will be met if the homebuyer fails to fulfill the period of affordability. However, if assistance is provided to a CHDO homebuyer, the City will use the resale provision. The City anticipates assisting 40%-50% minority clients with this program.

Housing Rehab Administration – \$27,560 HOME

This activity supports staff and delivery costs of the HOME Program, including HOME administrative costs incurred by the Planning and Development Services Department for the Single-Family Rehab/Reconstruction, First Time Homebuyer and Tenant Based Rental Assistance programs.

NEIGHBORHOOD INITIATIVES

Description

The Neighborhood Initiatives Division is responsible for administering two federal grants: the Community Development Block Grant (CDBG), including CDBG-R, and the Home Investment Partnerships Program (HOME). To remain eligible for the grants, the City submitted a five-year strategic plan — the 2010-2014 Consolidated Plan for Housing and Community Development — to the U.S. Department of Housing and Urban Development in August 2010. The City submits an annual One-Year Action Plan that outlines proposed projects and allocations for both programs.

Major FY 2010-11 Goals/Programs

- Continue to deliver the CDBG and HOME assisted housing programs under the Office of Neighborhood Services to continue program efficiency.
- Continue to review policies, procedures and processes of the CDBG and HOME assisted housing programs to improve program efficiency.
- Continue to utilize HUD required performance measures for evaluating program effectiveness, and maintain the annual expenditure rate for CDBG overall benefit ratio of 70/30% LMI as required by HUD.
- Evaluate and improve the use of electronic technology in the field to improve customer service and efficiency.
- Collaboration with neighborhood based organizations to improve leveraging of community resources.
- Expand program education and outreach opportunities in the community and related resource organizations.
- Identify unsuitable for rehab properties and determine eligibility with the Reconstruction program.
- Identify new homebuyer assistance opportunities with lending institutions and prospective homebuyers.
- Identify additional program income sources to offset declining federal funds.
- Complete American Recovery and Reinvestment Act stimulus projects (CDBG-R) within 3-year contract period.
- Put into use the new 2010-2014 Consolidated Plan as a planning tool, which identifies the goals/needs of the Abilene community.

OPERATIONAL WORKLOAD PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-2011
Overall Program Benefit Ratio *NOTE: HUD does not calculate benefit ratio on HOME funds due to the parameters of HOME Program benefit. HOME allows only housing for low-income families	70% / 30% (cumulative for the certification period)	100%	100%	100%	100%
Percentage of Low-Mod Income Benefit Budget Expended	100%	100%	100%	100%	100%
Additional Affordable Housing Units Created/Rehabilitated with CDBG Program Assistance	50-60	62	56	60	50
Additional Affordable Housing Units Created/Rehabilitated with HOME Program Assistance.	20-30	24	16	32	28

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personal Services (4100s)	206,392	218,930	198,640	200,100
Supplies (4200s)	4,182	7,200	6,920	7,810
Maintenance (4300s)	0	0	0	0
Other Services and Charges (4400s)	134,267	234,140	235,200	215,010
Contingency (4500s)	540,848	658,580	658,580	579,210
TOTAL	885,689	1,118,850	1,099,348	1,002,130
Total Full-time Personnel	6	5	5	5

NEIGHBORHOOD INITIATIVES

FY 2009-10

Accomplishments

- Completed the 2010 One-Year Action Plan and budget with collaboration of the Office of Neighborhood Services Advisory Council.
- Completed the 2009 Consolidated Annual Performance and Evaluation Report (CAPER).
- Completed minor repairs and installed fixtures, minor accessories, and wheelchair ramps to ensure handicap accessibility and safety in 6 homes through Adult Protective Services Partners, Inc.
- Completed weatherization and corrected minor accessibility and security issues for 26 senior/disabled clients through the Abilene Volunteer Weatherization Program.
- Completed 6 with 3 in progress single-family rehabs, 1 total reconstruction in progress, 23 Limited/Critical Repairs, assisted 11 First Time Homebuyers, assisted 1 existing tenant with Tenant Based Rental Assistance and closed the program, assisted two CHDOs with 1 rehab with 4 in progress new constructions on single-family houses. All of these units provided homes for LMI qualified families.
- Served 1378 Medical/Dental Program clients, 195 new clients with 15,558 YTD CDBG eligible trips Access to Jobs (CityLink and 89 new clients with 82,117 congregate meals: new and return Sr. Nutrition & Activities.
- Generated \$9,500 in program income from the new combined deferred payment/amortized loan plan for the Single-Family Rehab/Reconstruction Program.
- Completed the update of the Analysis of the Impediments to Fair Housing Choice Study.
- Completed the 2010-2014 Consolidated Plan for Community Development.
- Completed Phase I of neighborhood park irrigation project.
- Completed roof repairs at Presbyterian Medical Care Mission with CDBG-R funds.
- Completed an electrical upgrade and carpentry upgrades necessary for expanded services at Presbyterian Medical Care Mission.
- Completed electrical upgrade to sign, replaced hot water heater, installed ceiling fans and converted 5 water meters into one to reduce operating costs for FaithWorks.

FY 2011-12

Goal

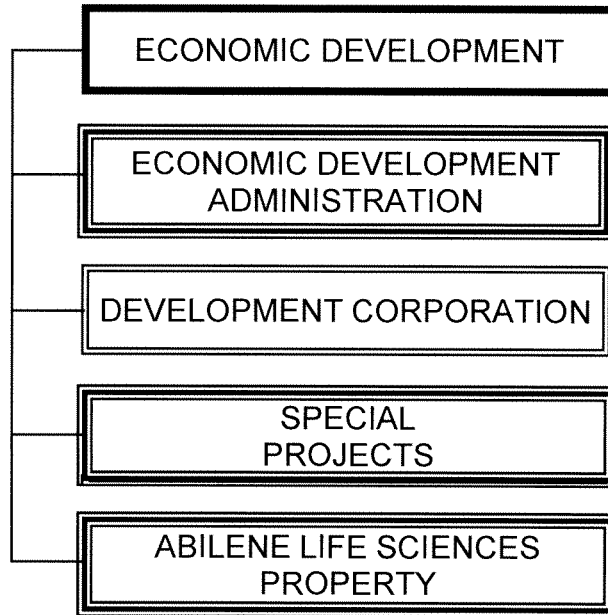
Preserve and improve the image, integrity and sustainability of neighborhoods by enhancing the affordable housing stock, empowering residents.

Objectives

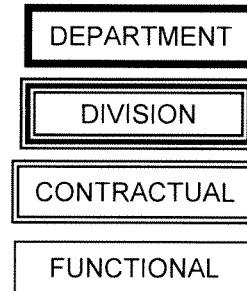
- Execute the 2010-2014 Consolidated Plan
- Execute the FY 10-11 Action Plan
- Support activities of the Office of Neighborhood Services
- Support the Neighborhood Housing Services Division

ORGANIZATION CHART

OCTOBER 2010



LEGEND



ECONOMIC DEVELOPMENT
 DCOA Funds
 DEPARTMENT SUMMARY

Description

The Department of Economic Development (Department) exists to generate community wealth, thereby enhancing the quality of life for present and future citizens of Abilene and the region. The Department accomplishes its goals through a comprehensive economic development program (Business Services division 2760) and through a contractual relationship with the Development Corporation of Abilene, Inc. (DCOA). The Assistant City Manager (ACM) for Economic Development serves as the Chief Executive Officer of the DCOA.

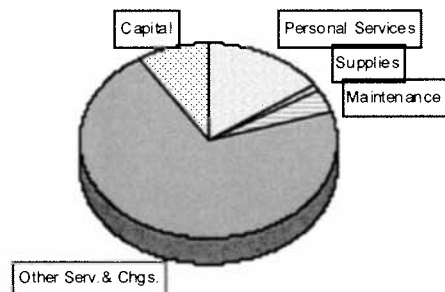
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
TOTAL	\$10,459,934	\$9,573,830	\$9,880,360

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
2760 General Fund Economic Dev. Admin. Reimb.	\$544,746	\$567,760	\$648,160
2765 Life Sciences Property	43,089	729,845	694,380
2775 Annual Contracts	1,350,347	1,402,810	1,458,890
Contractual Programs	5,941,149	2,742,667	0
TOTAL	\$7,879,331	\$5,443,082	\$2,801,430

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	5	4	4

Personal Services	\$426,180
Supplies	25,600
Maintenance	114,700
Other Serv. & Chgs.	1,984,950
Capital	<u>250,000</u>
Total	\$2,801,430

EXPENDITURES BY CLASSIFICATION
 APPROVED 2010-11



**DEVELOPMENT CORPORATION
ECONOMIC DEVELOPMENT
REVENUE SOURCES**

Revenue Source	Description	2009 Actual	2010 Approved	2010 Revised	2011 Approved
3131	City Sales Tax	\$8,417,141	\$8,972,380	\$8,175,140	\$8,175,140
3132	Sales Tax Retained by City	53,348	53,630	48,860	48,860
3290	Miscellaneous Federal Grants	53,348	53,630	142,500	300,000
3775	Principal on Loans/Assessments	17,495	17,940	17,940	18,390
3802	Interest on Loans/Assessments	9,722	8,290	71,630	74,700
3803	Investment Pool Revenue	144,172	175,000	30,000	30,000
3810	Land Leases	0	1,520	1,850	1,870
3816	Building/Space Rental	977,319	894,240	984,620	1,146,200
3839	Miscellaneous Recoveries	20,000	0	0	0
3840	Miscellaneous Prior Years	0	0	10,280	0
3892	Miscellaneous Revenue	767,389	200	91,010	85,200
Department 275 Total		\$10,459,934	\$10,176,830	\$9,573,830	\$9,880,360

BUSINESS SERVICES

Description

The mission of the Business Services Division of the Department of Economic Development is to enhance economic opportunities for the citizens of Abilene through creation/retention of jobs, expansion of the tax base, revitalization of downtown, and elimination of blight. Staff structures and underwrites economic development projects utilizing various funding sources to maximize tax dollars. The Department also serves as staff to the Development Corporation of Abilene, Inc. (DCOA), the Abilene Economic Development Company, Inc. (AEDC), and the Abilene Improvement Corporation (AIC). The majority of projects are funded by the DCOA using proceeds from the half-cent sales tax for economic development.

In 1982 the City Council created Abilene Reinvestment Zone No. 1, a tax increment financing (TIF) district, encompassing a 100-block area in and near downtown, and appointed a 15-member board as a recommending body for use of TIF funds. Funding has been used to revitalize downtown through infrastructure improvements, cultural incentives grants and other projects for the benefit of the public. Though the District expired on January 1, 2008, the downtown remains an important element in Abilene's overall appeal, and staff will continue to pursue further redevelopment through other available sources.

Major FY 10-11 Goals/Programs

- Work to promote the Abilene Life Sciences Accelerator at 1325 Pine St. and pursue related companies to establish a biotech and immunotherapeutic research sector in Abilene.
- Continue pursuing additional development tools to assist in reaching economic development goals.
- Continue to identify and recruit innovative wind energy, biotech and information technology/computing companies that offer higher wages, appropriate benefits, and career advancement.
- Continue to support workforce training programs that help prepare workers for available Abilene jobs.
- Continue supporting downtown and Pine Street Corridor redevelopment and seek out new funding sources to facilitate additional efforts.
- Continue aggressive development of the Five Points Business Park and pursuit of a suitable tenant for the third speculative industrial shell building.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
No. New & Retained Jobs Committed	400	219	219	171	400
No. of Projects Approved	8	5	5	9	8
Projected Private Investment (\$)	10,000,000	16,405,000	16,450,000	44,041,450	10,000,000
DCOA Investment (\$)	5,000,000	2,442,000	2,442,000	2,661,055	5,000,000
Ratio-DCOA to Projected Private Invest.	1:2	1:6.7	1:6.7	1:16.5	1:2

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personal Services	364,773	413,090	347,280	426,180
Supplies	1,730	5,100	4,100	4,100
Maintenance	982	700	700	700
Other Services and Charges	178,512	216,980	215,680	217,180
Capital Outlay	0	0	0	0
TOTAL	545,997	635,870	567,760	648,160
Total Full-Time Personnel	4	5	4	5

BUSINESS SERVICES

FY 09-10

Accomplishments

- The DCOA completed construction in December 2009 of the 22,000 sq ft Abilene Life Sciences Accelerator at 1325 Pine St. and completed build-out of unfinished lab and office space in May 2010. The ALSA offers early-stage biotech companies leased laboratory space and time-shared use of major research equipment, which will help these companies move into manufacturing of their licensed discoveries and improve human quality of life. The first tenant is Receptor Logic, Inc. and a second tenant, Enavail, LLC, was announced in June 2010.
- DCOA approved a 3-year contract with Emergent Technologies, Inc. from Austin and funding of \$1.38 million for strategic planning and operations of the Abilene Life Sciences Accelerator, which includes staffing of one director and an administrative assistant.
- DCOA approved \$67,650 to Cisco College to help acquire equipment and lab benches for the new biotech teaching lab at the Abilene campus, which will offer a 1-year technician certification program.
- DCOA approved \$50,000 to assist with development of the National Wind Institute for Renewable Energy, which is working to solve key scientific and technology challenges facing the wind power industry.
- DCOA approved \$105,250 to assist Nation Wide Products expand into a new product line, which will result in the creation of 11 permanent, full-time jobs.
- DCOA approved \$165,000 to purchase kitchen equipment for the T&P Freight Warehouse on N. 1st St., and a lease/purchase agreement with owner, Abilene Improvement Corp., to help establish the Texas State Technical College culinary arts institute.
- DCOA sold 17 acres of land in the Five Points Business Park to Texas Healthcare Linen for construction of a new innovative, state-of-the-art laundry facility that will serve the needs of several West Texas healthcare entities. The facility will be the largest of its kind west of I-35 and north of I-10 costing about \$6.1 million with 70 projected employees.
- DCOA approved \$566,250 for LM Wind Power to establish an Abilene operation that will focus on blade repair and employ 33, mostly repair technicians, earning at least \$40,000/yr.
- DCOA approved \$902,500 in additional assistance for Energy Maintenance Service, LLC to expand its Abilene operation to include enhanced megawatt gearbox repair and refurbishment, with the goal of adding 9 more jobs. Total capital investment in Abilene is expected to reach \$12.7 million.
- DCOA approved a sponsorship for the third year in a row of Abilene Christian University's Springboard Idea Challenge competition designed to increase Abilene's entrepreneurial drive and spirit.

FY 11-12

Goals

Make Abilene more competitive in attraction of industry to create new permanent jobs, retain existing jobs, and increase tax base by providing assistance, and strengthen and expand skills of Abilene labor force.

Objectives

- Continue recruiting businesses to occupy the Abilene Life Sciences Accelerator and further build on relationships with Texas Tech University Health Sciences Center to expand Abilene's biotech research sector.
- Continue development of Five Points Business Park.
- Continue pursuing Freeport Tax Exemption status with the City of Abilene and Taylor County.
- Support and promote efforts to retain and expand local businesses by providing competitive incentives.
- Cooperate closely with the Abilene Industrial Foundation in their business recruitment program.

COMMUNITY SERVICES

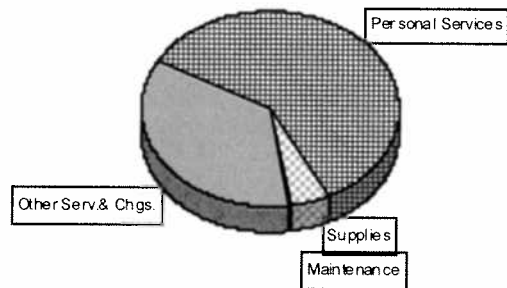
Library Grant Fund DEPARTMENT SUMMARY

DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Lone Star	\$21,228	\$33,072	\$25,580
Interlibrary Loan	109,712	100,755	98,555
LSA Library	299,994	300,000	300,000
Tech Assist. Neg. Grant (TANG)	76,405	79,813	79,467
TOTAL	\$507,339	\$513,640	\$503,602

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
7410 Library System Act – State	\$299,994	\$300,000	\$300,000
7420 Tech Assist. Neg. Grant (TANG)	76,405	79,813	79,467
7430 Inter-Library Loan	109,712	100,755	98,555
7491 Lone Star	21,228	33,072	25,580
TOTAL	\$507,339	\$513,640	\$503,602

EXPENDITURES BY CLASSIFICATION APPROVED 2010-11

Personal Services	\$297,133
Supplies	25,085
Maintenance	445
Other Serv. & Chgs.	180,939
Capital	<u>0</u>
Total	\$503,602



COMMUNITY SERVICES
Public Health Services Fund
DEPARTMENT SUMMARY

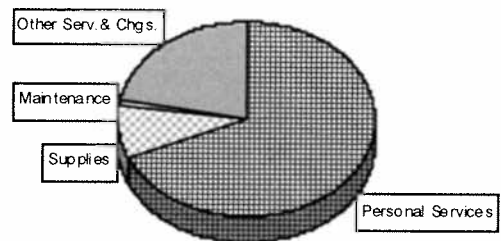
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
TOTAL	\$3,276,749	\$4,049,390	\$3,432,100

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
7510 General Health Services/Animal Control	\$918,513	\$930,480	\$921,660
7520 Women, Infant, Children (WIC) Grant	775,157	822,668	790,560
7700 Cardiovascular Grant	0	30,000	30,000
7705 Medical Reserve Support Grant	0	10,000	0
7710 Primary Care	211,051	215,080	180,080
7720 Refugee Services Grant	157,585	208,500	216,280
7730 Maternal & Child Care Grant - Part A	219,557	236,500	248,160
7740 Immunization	215,412	254,320	260,000
7750/7790/7799 Preparedness Grants	254,400	680,155	153,420
7760 Dental	94,395	197,000	206,620
7770 Community & Rural Health	367,917	356,710	358,490
7789 HIV State Services	23,718	7,910	0
TOTAL	\$3,237,705	\$3,949,323	\$3,365,270

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	49	48	48

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11

Personal Services	\$2,304,040
Supplies	292,250
Maintenance	27,330
Other Serv. & Chgs.	741,650
Capital	0
Total	\$3,365,270



**PUBLIC HEALTH SERVICES FUND
COMMUNITY SERVICES
REVENUE SOURCES**

Description	2009 Actual	2010 Approved	2010 Revised	2011 Approved
Licenses & Permits	\$8,848	\$6,480	\$6,480	\$6,480
Cardiovascular Grant	0	0	28,280	28,280
Medical Reserve Support Grant	0	0	10,000	0
WIC Program Grant	660,487	630,310	705,900	673,790
Maternal & Child Care Grant	42,074	99,450	56,140	56,140
Primary Care Grant	205,705	175,000	210,000	175,000
Immunization Grant	148,650	165,800	166,590	165,290
Community & Rural Grant	163,740	161,470	161,470	161,470
Refugee Services Grant	142,455	185,370	193,370	201,150
Medicaid/Medicare Payments	207,400	253,630	352,630	334,630
HIV Grants	23,718	20,000	7,910	0
Preparedness Grant	234,224	140,690	669,160	151,420
County Programs	145,780	145,780	145,780	146,500
Charges for Services	377,733	528,260	447,690	451,950
Indirect Cost Recovery	117,338	137,100	147,820	140,120
General Fund Contribution	774,721	709,220	709,220	710,880
Interfund Recoveries	23,876	30,950	30,950	29,000
 Department 700 Total	 \$3,276,749	 \$3,389,510	 \$4,049,390	 \$3,432,100

HEALTH

Description

The Health Division includes 5 functional sections. The Administrative section is responsible for primary health care, dental services, vital statistics, personnel services, contracting and billing. Public Health Preparedness conducts epidemiological investigations, public health emergency planning, pandemic flu planning and oversees the Health Alert Network. The Laboratory is responsible for testing of clinical and environmental samples. The Nursing section provides child and adult immunizations, family planning, tuberculosis control services, sexually transmitted disease testing and treatment, Texas Health Steps, and refugee health services. The WIC Program provides nutrition education and electronic food purchasing for pregnant women, infants and children, and breastfeeding counseling and support.

Major FY10-11 Goals/Programs

- Prepare for and successfully comply with NELAC water testing regulations
- Maintain Nursing/Lactation Consultant certifications/licenses.
- Complete the initial CDC Public Health Apprentice assignment and evaluate a new application
- Upgrade computers and other technology for Health Alert Network, WIC, and the Conference Center; expand informatics training; and evaluate electronic medical records formats
- Develop a draft Annual Health Division Report for FY10
- Implement changes in the Immunization program based on state and federal vaccination requirements, and fully implement vaccine choice plan
- Evaluate and modify Medical Reserve Corps program, and continue recruitment and training
- Apply for additional obesity grant funding through the WIC program
- Evaluate clinical laboratory instrumentation for replacement/upgrade, and if necessary, prepare necessary documentation for FY11
- Continue the implementation of plans to establish and support a breastfeeding coalition
- Develop responses to legislation passed during the state 2011 legislative session
- Implement the plan to improve cardiovascular and stroke prevention capacities

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
Persons attending all clinics	40,000	32,000	42,935	45,000	44,000
Births and deaths recorded	4,500	4,500	4,477	4,500	4,500
WIC clients served/staff	440	435	398	440	440
% of Potential WIC clients served	46	45	46	46	46
Clinical services provided per staff	300	300	322	300	300
Laboratory services provided per staff	1000	900	1,331	1,000	1,100

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personnel Services	573,665	612,910	590,540	666,490
Supplies	172,411	150,520	150,120	145,480
Maintenance	23,962	23,200	30,700	23,410
Other Services and Charges	148,266	171,080	159,120	142,630
Capital Outlay	0	0	0	0
TOTAL	918,304	957,710	930,480	978,010
Total Full-Time Personnel	48	48	48	48

HEALTH

FY 09-10

Accomplishments

- Conducted 2009 H1N1 influenza response program including vaccinations and communications
- Successfully complied with Clinical Laboratory Improvement Act (CLIA) regulations for the main site and Sears Park site
- Maintained Nursing licenses.
- Prepared for and met all auditing requirements for Primary Health Care, Family Planning, Immunizations, Medicaid, WIC, Preparedness, and core administrative programs/functions
- Implemented electronic submission of water testing results to Dept. of State Health Services
- Implemented changes in influenza clinic operations based on 2009 H1N1 flu clinic experiences
- Implemented changes in the Immunization program to comply with state and federal vaccination requirements and policies
- Implemented WIC food package changeover, and upgrade to remote WIC clinic site
- Applied for and received obesity grant funding from the state WIC program
- Initiated plans to establish a local breastfeeding coalition
- Hosted a World Breastfeeding Day event to promote breastfeeding
- Initiated recruitment campaign for Medical Reserve Corps and obtained funding for initial MRC activities
- Participated in an exercise to test the Post Office Distribution Center's anthrax response plan
- Provided initial informatics education course for select staff
- Developed and distributed quarterly Epidemiology summaries to the local medical community

FY 11-12

Goals

The Division will work toward goals related to state and national accreditation of local health departments, provision of personal health care services, enhancement of community and public health preparedness and response capacity, stressing the 10 essential public health services, addressing national Health Care Reform, and addressing issues raised through community health status monitoring.

Objectives

- Prepare for and successfully comply with Clinical Laboratory Improvement Act (CLIA) regulations
- Maintain Nursing/Dietitian/Lactation Consultant certifications/licenses.
- Evaluate technology and informatics for impacts on Division functions
- Evaluate national public health accreditation standards and application process, and initiate adjustments to meet application requirements
- Apply for additional obesity grant funding through the WIC program, and from other sources as available
- Prepare and distribute an Annual Health Division Report for FY11
- Replace/upgrade laboratory instrumentation as necessary based on previous evaluation
- Implement changes necessitated by 2011 state legislature and national Health Care Reform
- Implement changes in the Immunization program based on state and or federal requirements
- Complete Dietetic Internship and certification process for selected WIC employee
- Evaluate the results of the Cardiovascular and Stroke community improvement plan implementation
- Based on results of apprenticeship assignment application in previous FY, prepare a revised application as necessary

PLANNING AND DEVELOPMENT SERVICES

Transportation Planning Fund DEPARTMENT SUMMARY

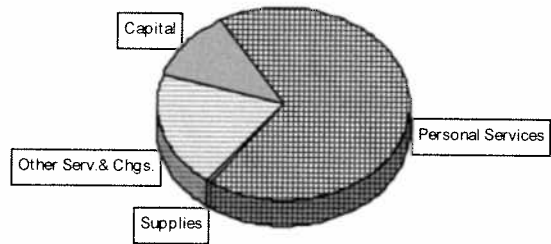
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
FHWA Planning Grant	\$259,962	\$250,000	\$253,770

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
3760 Transportation Planning	\$219,194	\$250,000	\$253,770

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	3	3	3

Personal Services	\$172,460
Supplies	1,970
Maintenance	0
Other Serv. & Chgs.	48,820
Capital	<u>30,520</u>
Total	\$253,770

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11



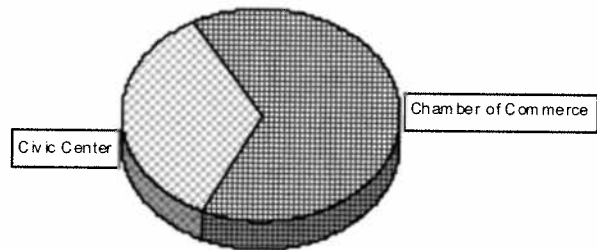
FINANCE
Hotel/Motel Fund
DEPARTMENT SUMMARY

DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Hotel/Motel Tax	\$2,381,576	\$1,997,330	\$2,000,000

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Chamber of Commerce	\$1,548,024	\$1,298,265	\$1,300,000
Civic Center	833,552	699,066	700,000
TOTAL	\$2,381,576	\$1,997,330	\$2,000,000

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11

Chamber of Commerce	\$1,300,000
Civic Center	<u>700,000</u>
Total	\$2,000,000



GENERAL DEBT SERVICE FUNDS

The Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The City is required by ordinance to create from current and future ad valorem taxes to be levied against taxable property a sinking fund sufficient to pay each installment of principal and related interest of general obligation bonds as it becomes due. Each Debt Service Fund accounts for the resources and payments of the debt principal, interest, and related cost corresponding to the outstanding debt issuance for which the fund is entitled. The twenty-five Debt Service Funds are:

2001	General Obligation
2002	General Obligation
2002	Certificates of Obligation
2002	Airport Revenue Certificates
2003	Certificates of Obligation
2003	General Obligation Refunding "C"
2004	Certificates of Obligation
2004	Airport Revenue Certificates
2005	Certificates of Obligation
2005	Public Safety Certificates of Obligation
2006	General Obligation
2006	Certificates of Obligation
2006	Airport Revenue Certificates
2007	General Obligation
2007	Airport General Obligation
2007	Certificates of Obligation
2007	Airport Revenue Certificates
2008	General Obligation
2008	Certificates of Obligation
2008	Energy Conservation Certificates of Obligation
2009	General Obligation Refunding
2009	General Obligation "A"
2009	Certificates of Obligation
2010	General Obligation Refunding
2010	Certificates of Obligation



GENERAL OBLIGATION DEBT SERVICE

The City intends to retire all of its general purpose obligation bonds, plus interest, from future ad valorem tax levies and is required by ordinance to create from such tax revenues a sinking fund sufficient to pay the current interest due thereon and each installment of principal as it becomes due. The general obligation bonds outstanding will be amortized serially each year on dates prescribed by each respective bond ordinance.

In August 2009, the annual certificates of obligation sale financed \$10,650,000 in projects for the purpose of constructing, reconstructing and improving streets, including sidewalks, drainage and curb ramps; constructing, improving, and equipping park and recreation systems, including improvements at Lake Fort Phantom Johnson and Seabee Parks; HVAC replacement and major repairs and improvements to existing municipal buildings, including Cobb, Sears, G.V. Daniels, Chavez South Park and Adaptive recreation centers and fire stations; acquiring, constructing, installing, and equipping additions, extensions and improvements to the waterworks and sewer system; acquiring and installing computer equipment and software for Information Technology, Human Resources, and Finance departments; and acquisition of land located at 720, 724, and 726 Pine Street for Civic Center parking.

In December 2010, the City anticipates having the annual certificates of obligation sale, which will finance \$1,400,000 in projects for the purpose of constructing, reconstructing and improving streets, sidewalks and alleys including related drainage, signalization, landscaping, lighting and signage; constructing and equipping improvements, including environmental remediation, to the fire department training facility; constructing and equipping improvements to the police department firing range; constructing and equipping improvements to the City zoo; constructing and equipping parks and recreation improvements, including improvements to the Rose Park Tennis Center; and constructing and equipping improvements to Maxwell Golf Course.

Impact on Operations

All capital programs impact operations, but in varying degrees. Some projects may require continuing operating cost, others may extend useful life and reduce maintenance, or others may reduce or delete operating costs or procedures. All capital projects will impact operations in some fashion and hopefully always in a favorable fashion.

COMMENTS ON DEBT MANAGEMENT

The City of Abilene issues debt in the following three ways, as authorized by state statute and City Charter: General Obligation Bonds, Revenue Bonds, and Certificates of Obligations.

General Obligation Bonds are payable from the proceeds on an annual property tax, levied within the limitations of the law. The payment of General Obligation Bonds is guaranteed by the full faith and credit of the City. General Obligation Bonds must be authorized by a vote of the citizens.

Certificates of Obligation are payable from the proceeds of an annual property tax, levied within the limitations of the law.

The City of Abilene's debt instruments are currently rated as follows by Fitch Ratings (which is the rating agency the City's financial advisor is using instead of Moody's Investor Service) and Standard & Poor's (S & P):

General Obligation Bonds- "AA" by Fitch Ratings and "AA+" by S & P, which was upgraded in 2008.

Certificates of Obligation – "AA" by Fitch Ratings and "AA+" by S & P, which was upgraded in 2008.

The City has adopted the policy of scheduling debt issues so that an equal principal amount is retired each year over the life of the issue producing a total debt service schedule with a declining balance each year. This strengthens the City's debt position and is viewed very favorably by rating agencies.

Bond issues are refunded only if there is a significant cash flow and present value savings. The benchmark has been 5% to 10% of refunded principal.

The City has maintained high credit ratings due in part to the above-mentioned practices. A credit rating is an assessment of the city's ability and willingness, as well as its legal obligation, to make full and timely payments of principal and interest on the debt security over the course of its maturity schedule. Ratings are designed exclusively for the purpose of grading debt instruments according to their credit qualities and do not constitute a recommendation to buy or sell a security.

The rating process looks at the past performance and trends as well as at estimated future prospects. Qualitative data as well as quantitative data is considered. Historical trends and current conditions, in addition to prepared projections, are utilized when making evaluations about future performance. Evaluations are generally based on what has taken place over the last five to ten years.

When applying for a credit rating, the items required of the City include audit reports, current budget document, current capital improvement program, statement of long-and short-term debt, and indication of appropriate authority for debt issuance.

Fitch Ratings and Standard & Poor's rating scheme ranges from AAA to BBB. AAA is the highest rating and indicates the issuer has an extremely strong capacity to meet debt obligations. AA indicates the issuer has a very strong capacity to meet debt obligations with the plus sign meaning the issuer is in the higher end of the double-A rating and differs from an AAA rating only slightly. An A indicates the issuer has a strong capacity to meet debt obligations but is more susceptible to adverse economic conditions. BBB indicates the issuer has an adequate capacity to meet debt obligations.

The City currently employees First Southwest Company in the capacity of financial advisor. First Southwest Company coordinates the debt issuance of the City. In this regard, First Southwest Company determines the City's capacity to authorize, issue, and service debt. On the basis of this determination and with the approval of the City, First Southwest Company proceeds with the sale of the debt instruments. When a bid for the debt instruments is accepted by the City, First Southwest Company directs the closing of the sale.

CITY OF ABILENE, TEXAS

SCHEDULE OF GENERAL LONG TERM OBLIGATION BONDS PAYABLE

	<u>Bond Date</u>	<u>True Interest Cost</u>	<u>Maturity and Option</u>	<u>Amount of Original Issue</u>	<u>Bond Principal Payable 09-30-10</u>
General Obligation	4/15/2002	4.7213	02-15-22/12	3,845,000	2,285,000
General Obligation	07/15/2006	4.5419	02-15-26/17	6,000,000	4,800,000
General Obligation	08/01/2007	4.5993	02-15-27/18	6,610,000	5,610,000
General Obligation - Airport	08/01/2007	5.0467	02-15-27/18	1,070,000	905,000
General Obligation	07/01/2008	4.6874	02-15-28/19	8,000,000	7,200,000
General Obligation	08/15/2009	3.9131	02-15-29/20	8,075,000	7,670,000
Total General Obligation				<u>\$33,600,000</u>	<u>\$28,470,000</u>
Certificates of Obligation - Airport	4/15/1999	4.8737	02-15-14	1,200,000	320,000
Certificates of Obligation	4/15/2002	4.4096	02-15-17	3,700,000	1,740,000
Certificates of Obligation - Airport	4/15/2002	4.8655	02-15-17	1,500,000	700,000
Certificates of Obligation	5/15/2003	3.3226	02-15-18	2,800,000	1,505,000
Certificates of Obligation - Refunding	12/1/2003	2.5797	02-15-11	3,775,000	130,000
Certificates of Obligation	5/1/2004	4.2328	02-15-19	2,000,000	1,190,000
Certificates of Obligation - Airport	5/1/2004	5.0509	02-15-19	800,000	470,000
Certificates of Obligation	6/1/2005	3.7350	02-15-20	5,150,000	3,450,000
Certificates of Obligation - Public Safety	12/1/2005	3.9266	02-15-19	10,930,000	8,190,000
Certificates of Obligation	07/15/2006	4.4403	02-15-21	4,645,000	3,405,000
Certificates of Obligation - Airport	07/15/2006	6.1705	02-15-19	1,205,000	880,000
Certificates of Obligation	08/01/2007	4.4533	02-15-22	4,000,000	3,190,000
Certificates of Obligation - Airport	08/01/2007	4.7993	02-15-22	4,895,000	4,210,000
Certificates of Obligation	07/01/2008	4.5147	02-15-23	2,425,000	2,095,000
Certificates of Obligation - Energy	07/01/2008	4.4931	02-15-23	8,720,000	7,880,000
Certificates of Obligation - Refunding	05/01/2009	2.7583	02-15-20	8,505,000	7,150,000
Certificates of Obligation Less Water & Sewer Portion 2009 C.O.	08/15/2009	3.6801	02-15-24	10,355,000 (5,960,000)	9,755,000 (5,638,728)
Certificates of Obligation - Refunding	01/15/2010	2.7312	02-15-21	2,165,000	2,165,000
Total Certificates of Obligation				<u>\$72,810,000</u>	<u>\$52,786,272</u>
TOTAL GENERAL LONG-TERM OBLIGATIONS BONDS PAYABLE				<u><u>\$106,410,000</u></u>	<u><u>\$81,256,272</u></u>

CITY OF ABILENE, TEXAS

DEBT SERVICE REQUIREMENTS TO MATURITY
GENERAL OBLIGATION DEBT

Fiscal Year	Principal	Interest	Total	Airport Self Supporting	Net
2010 -11	\$7,055,289	\$3,288,464	\$10,343,753	\$551,425	\$9,792,328
2011 -12	6,932,399	3,004,424	9,936,823	543,994	9,392,829
2012 -13	6,932,399	2,734,928	9,667,327	540,862	9,126,465
2013 -14	6,789,508	2,461,975	9,251,483	541,823	8,709,660
2014 -15	6,546,618	2,195,110	8,741,728	458,848	8,282,880
2015 -16	6,438,728	1,938,424	8,377,152	457,063	7,920,089
2016 -17	6,336,618	1,675,744	8,012,362	460,713	7,551,649
2017 -18	6,033,728	1,417,142	7,450,870	464,510	6,986,360
2018 -19	5,877,948	1,166,335	7,044,283	466,988	6,577,295
2019 -20	4,517,948	936,816	5,454,764	468,046	4,986,718
2020 -21	4,035,058	740,276	4,775,334	467,750	4,307,584
2021 -22	3,567,167	560,957	4,128,124	471,155	3,656,969
2022 -23	2,684,277	411,098	3,095,375		3,095,375
2023 -24	1,763,497	306,943	2,070,440		2,070,440
2024 -25	1,553,844	231,323	1,785,167		1,785,167
2025 -26	1,558,064	159,352	1,717,416		1,717,416
2026 -27	1,260,173	93,476	1,353,649		1,353,649
2027 -28	884,393	42,886	927,279		927,279
2028 -29	488,616	10,995	499,611		499,611
TOTAL	<u><u>\$81,256,272</u></u>	<u><u>\$23,376,668</u></u>	<u><u>\$104,632,940</u></u>	<u><u>\$5,893,177</u></u>	<u><u>\$98,739,763</u></u>

General Obligation Bonds authorized and unissued amount to \$300,000 at
September 30, 2010.

ENTERPRISE FUNDS

The Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the City Council has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. There are four major Enterprise Fund activities - the Water and Sewer Utility System, the Transit System, the Stormwater Services System, and Solid Waste Services System.

Water and Sewer: The Water and Sewer Fund accounts for the revenues and expenses associated with providing water and sewer services to the citizens of the City of Abilene. The Water and Sewer Fund includes the following types of funds:

Operating: To account for the operations of the water and sewer utilities.

Debt Service: To account for the accumulation of resources for and the payment of O.H. Ivie Debt Service principal and interest and the 2005 Waterworks and Sewer System Revenue Certificates of Obligation.

Transit: This fund accounts for the operations of the City's bus system. The system is managed by an independent management company under contract with the City.

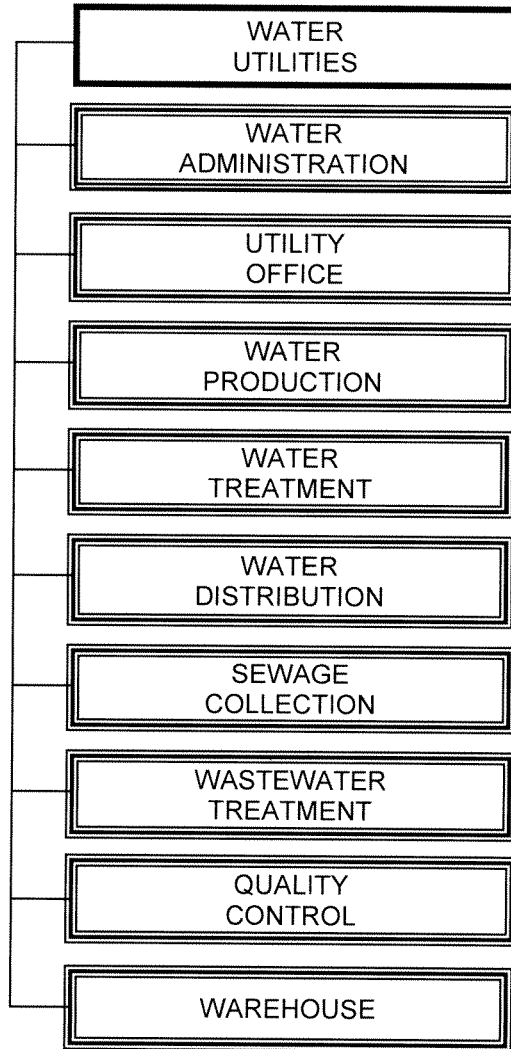
Stormwater Services: The Stormwater Services Fund is a fund established to account for the revenues and expenses associated with the quality and quantity of stormwater runoff due to ever evolving regulations.

Solid Waste Services: This fund accounts for the operations of the City's solid waste services to the citizens of Abilene.

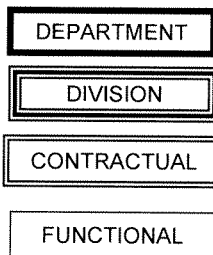


ORGANIZATION CHART

OCTOBER 2010



LEGEND



WATER UTILITIES

Water & Sewer Operating Fund

DEPARTMENT SUMMARY

Description

The Water Utilities Department is to provide an adequate, safe water supply to all customers and collect, treat and properly discharge all wastewater. Employees of the eight divisions are committed to utilizing, through a team effort, the most economical and efficient methods available while meeting all federal and state regulations with positive and cooperative approach.

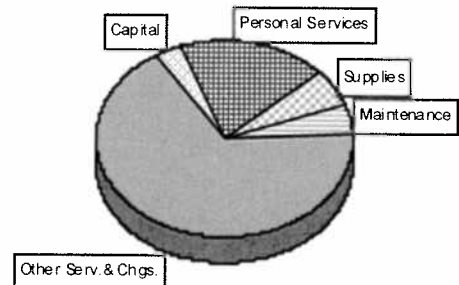
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
TOTAL	\$35,218,733	\$36,351,500	\$36,344,000

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
8010 Water Administration	\$2,857,603	\$3,531,340	\$3,618,800
8020 Utility Office	1,442,946	1,544,760	1,682,150
8030 Water Production	5,185,819	6,049,880	5,358,370
8040 Water Treatment	4,473,519	4,396,490	3,872,340
8050 Water Distribution	4,222,342	4,700,080	4,689,620
8060 Sewage Collection	958,270	1,020,290	1,012,660
8070 Wastewater Treatment	2,350,790	2,544,940	2,587,040
8080 Quality Control	1,057,337	1,293,960	1,324,600
8110 Utility Special Services	8,330,107	8,795,170	10,096,920
TOTAL	\$30,878,733	\$33,876,910	\$34,242,500

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	143	144	144

Personal Services	\$6,418,300
Supplies	2,003,070
Maintenance	1,744,640
Other Serv. & Chgs.	22,801,490
Capital	<u>1,275,000</u>
Total	\$34,242,500

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11



**WATER & SEWER OPERATING
WATER UTILITIES
REVENUE SOURCES**

Revenue Source	Description	2009 Actual	2010 Approved	2010 Revised	2011 Approved
3290	Miscellaneous Federal Grants	\$37,963	\$0	\$0	\$0
3700	Metered Sales	18,991,061	20,561,000	19,750,000	19,750,000
3701	O.H. Ivie Charge	3,999,687	4,020,000	4,000,000	4,000,000
3702	Contract Customers Sales	1,977,084	2,171,000	2,171,000	2,500,000
3704	Water Sales-AMP	-151	0	500	500
3719	Raw Water Sales	16,304	15,000	15,000	15,000
3720	Sewer Charges	8,479,724	8,736,000	8,736,000	8,700,000
3721	Industrial Waste	70,259	70,000	70,000	70,000
3722	New Service Fees	137,596	150,000	150,000	150,000
3723	Reclaimed Water Sales	300,652	250,000	300,000	300,000
3731	Other Service Charges	181,832	100,000	100,000	150,000
3732	Returned Check Charge	3,846	1,500	1,500	2,500
3733	Transfer Fee	15,324	20,000	20,000	15,000
3734	Water Demand Charges	11,677	10,000	10,000	10,000
3735	Firelines	30,364	22,000	30,000	30,000
3737	Water Citation Fee	675	4,500	4,500	1,000
3740	Water Taps	90,480	100,000	100,000	100,000
3741	Laboratory Fees	109,172	100,000	100,000	120,000
3803	Investment Pool Revenue	150,077	250,000	50,000	50,000
3810	Land Leases	153,474	160,000	160,000	150,000
3815	Oil Royalties	26,543	30,000	30,000	30,000
3828	Interfund Recoveries	19,720	5,000	5,000	5,000
3829	Sales to Private Source	34,914	40,000	40,000	40,000
3839	Miscellaneous Recoveries	21,271	2,000	325,000	2,000
3840	Miscellaneous Prior Years	339,994	150,000	150,000	150,000
3873	Gain/Loss	0	0	30,000	0
3889	Miscellaneous Damage Claims	19,191	3,000	3,000	3,000
3891	Dispensing Machines	0	100	0	0
3892	Miscellaneous Revenue	0	500	0	0
Department 800 Total		\$35,218,733	\$36,971,600	\$36,351,500	\$36,344,000



WATER ADMINISTRATION

Description

The Water Administration Division is engaged in overall supervision and inspection of all phases of water and sewer operations. Every effort is made to see that all citizens receive water and sewer services in the most effective and economical way.

FY 10-11

Goals & Objectives

- Review and evaluate Key Performance Measures for each Division
- Complete revisions of all Master Plans to include, Water System, Wastewater System, and Reclaimed Water Systems
- Continue to evaluate and implement the Department's Capital Improvement Program (CIP)
- Continue to evaluate the operations of the Department to ensure effectiveness, productivity, and fiscal responsibility

EXPENDITURES	ACTUAL 2008-2009	APPROVED 2009-2010	REVISED 2009-2010	APPROVED 2010-2011
Personal Services	\$ 456,193	\$ 456,750	\$ 446,290	\$ 453,920
Supplies	10,200	9,500	12,000	12,000
Maintenance	558	0	0	0
Other Services and Charges	2,390,652	3,154,470	3,073,050	3,138,120
Capital Outlay				
TOTAL	\$ 2,857,603	\$ 3,620,720	\$3,531,340	\$3,604,040
Total Full-Time Personnel	5	5	5	5

WATER UTILITY OFFICE

Description

This division is responsible for the customer service function of the Water & Sewer Department. Functions include: meter reading, billing & collections, customer service, and online bill pay for over 38,000 water accounts. This division also oversees the water conservation education efforts of the Department.

Major FY 10-11 Goals & Objectives

- Improve customer service interaction via the online bill payment system.
- Implement new technology to improve check processing and payment
- Review Billing Districts and Routes for efficiency
- Assess implementation of e-Statements
- Implement AMP (Average Monthly Payments)
- Conduct Water Conservation education campaign

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
Billions of gallons of water billed	N/A	6.8	6.7	6.7	6.7
Active Accounts	N/A	38,750	38,830	38,900	39,000
Total Transactions	N/A	463,000	479,869	481,000	483,000

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personal Services	588,712	584,510	574,780	613,050
Supplies	82,507	79,500	70,780	49,600
Maintenance	14,341	22,250	52,050	24,330
Other Services and Charges	742,886	825,050	847,430	857,810
Capital Outlay	14,498	0	0	0
TOTAL	1,442,944	1,511,310	1,544,760	1,544,790
Total Full Time Personnel	17	17	18	18

WATER UTILITY OFFICE

FY 09-10

Accomplishments

- Completed the transfer of the Lake Lease management to Public Works – Land Agent's Office
- Successfully transitioned office and pay-stations to new bank & drafting system

FY 11-12

Goals & Objectives

- Assess Federal Red Flags mandate and implementation
- Continue to look for ways to improve customer service
- Assist in research improved meter reading practices and technologies

WATER PRODUCTION

Description

The Water Production Division is to provide effective facilities maintenance and repairs for raw water pumping, water treatment, and water distribution; and to provide instrumentation systems support for water and wastewater treatment facilities and the water distribution system.

MAJOR FY 10-11 GOALS/PROGRAMS

- Provide mechanical support for water supply issues as appropriate: continue production of O. H. Ivie water, revise Coordinated Use Plans to accommodate Ivie and include new drought records.
- Maintain a work force qualified to address equipment and facility maintenance: continue employee training programs, evaluate organizational structure to maximize efficiency, including evaluation of staffing needs related to additional Ivie facilities.
- Maintain an aggressive equipment and facilities maintenance program.
- Utilize technologies to improve operations: continue to monitor new stringent turbidity requirements, continue to evaluate impacts of facility modifications and new construction, maintain leak detection systems, safety-climbing devices, monthly safety meetings, continue evaluating NTSCADA2's capabilities and plan to maximize it efficiently, provide support on O. H. Ivie Pipeline and Treatment Plant facilities.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-2011
Billion Gallons of raw water from Hubbard	N/A	3.52	3.96	3.52	3.52
Billion Gallons of raw water from Abilene	N/A	0	0	0	0
Billion Gallons of raw water from Ft. Phantom	N/A	3.52	3.04	3.52	3.52
Billion Gallons of raw water from Ivie	N/A	1.50	1.20	1.50	1.50
Billion Gallons of raw water from Clear Fork	N/A	1.00	0	1.00	1.00
Total raw water pumpage	N/A	9.54	8.19	9.54	9.54

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	PROJECTED 2010-11
Personal Services	471,154	475,050	463,200	489,530
Supplies	11,266	25,920	26,450	25,950
Maintenance	80,227	123,740	123,740	136,840
Other Services and Charges	4,623,172	5,668,370	5,436,490	4,688,890
Capital Outlay				
TOTAL	\$5,185,819	\$6,293,080	\$6,049,880	\$5,341,210
Total Full-Time Personnel	10	10	10	10

WATER PRODUCTION

FY 09-10

Accomplishments

- Pulled and Rebuilt # 2 Transfer Pump at Grimes Treatment Plant
- Installed new Flow Meters at the CLO2 Facility
- Replaced Heliac and Antennas at Northeast Treatment Plant and Kirby Pump Station
- Pulled and Rebuilt #2 High Service Pump at Northeast Treatment Plant
- Added three new Reuse Customers to Telog System
- Rebuilt Filter Surface Wash Arms (new bearings and nozzles) at Grimes Treatment Plant
- Finished Phase I at Grimes Plant, including Filter to Waste Valves and programming
- Coordinated inspections and demolitions involving City Lease Lots on Lake Fort Phantom properties
- Cleaned Ivie Booster and Ovalo Ground Storage Tanks
- Pulled and Rewound 2400 Volt Motor for Northwest Pump #1
- Erected SCADA Antenna Towers for Kirby Pump Station & Buck Creek Lift Station
- Rebuilt Clarifier Air Compressor at Northeast Treatment Plant

FY 11-12

Goals

Maintain a work force qualified to address equipment and facility maintenance: continue employee training programs, evaluate organizational structure to maximize efficiency, including evaluation of staffing needs related to additional Ivie facilities.

Utilize technologies to improve operations: continue to monitor new stringent turbidity requirements, continue to evaluate impacts of facility modifications and new construction, maintain leak detection systems, safety-climbing devices, monthly safety meetings, continue evaluating NTSCADA2's capabilities and plan to maximize it efficiently, provide support on O. H. Ivie Pipeline and Treatment Plant facilities.

Objectives

- Inspect and Evaluate City Lease Lots and Boat Docks on Lake Fort Phantom properties
- Continue with SCADA Database Development and Electrical Training
- Continue evaluating impacts of facility modifications and new construction
- Continue Corrosion Control Program
- Ongoing repair, replacement, upgrade programs.
- Monitor progress of 25 Year Plan
- Continue Grounds Maintenance on Lake Dams and Spillways
- Procure Electrical Maintenance contract on Ivie Electrical System
- Assist in Grimes Air Scour Project design and installation
- Continue to record and document all calibrations done on all Flow, Turbidity, pH, CL2 Analyzers, and CL2 Leak equipment to comply with Regulations and Risk Management Plan
- Continue to maintain and document all Reuse System equipment and flows

WATER TREATMENT

Description

The Water Treatment Division treats the raw water that is pumped from area lakes to three treatment plants where it undergoes chemical and mechanical processing to meet and exceed Federal and State drinking water Regulations. Personnel in this area are also involved in public relations functions (treatment plant tours, manning of after-hours repair service line.) New Regulations, aging facilities, a need for highly qualified technical staff, and increasing consumer awareness of water supply and quality issues continue to challenge this division.

Major FY 2010-2011 Goals/Programs

- Implement plan to adequately staff Water Treatment Plants with Certified Operators to meet current Federal and State Rules and Regulations (30 TAC 290 Subchapters D and F).
- Optimize, Redesign, and Retrofit Grimes and Northeast Treatment Plants, to meet current and future Federal and State Rules, Regulations, and Guidelines.
- Current Raw water qualities continue to present process control challenges.
- Treat approximately 7.250 billion gallons of water for potable use meeting and exceeding Federal and State drinking water Regulations.
- Maintain our Operator Continuing Education Program in order to upgrade and keep existing licenses current per TCEQ Rules and Regulations, (30 TAC 290 Subchapters D and F). This will ensure that we have the best trained and qualified personnel possible.
- This past year, the City of Abilene was selected from numerous other cities to participate in a program sponsored by the Texas Commission on Environmental Quality, (TCEQ), which begins in October and will continue for approximately 15 months. We are looking forward to this opportunity to further train key personnel in this Performance Based Training program, (PBT), then pass on and implement the knowledge and skills that they have learned.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	ACTUAL 2007-08	ACTUAL 2008-09	ACTUAL 2009-10	PROJECTED 2010-2011
Billion gallons of water treated	N/A	7.200	7.936	6.885	7.250
Peak day production-million gallons	N/A	32.500	34.731	29.980	31.000
Average million gallons per day produced	N/A	20.010	21.742	18.863	19.180
Cents per 1000 gallons treated	N/A	.605	.685	.472	.650

EXPENDITURES	Actual 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-2011
Personal Services	817,882	900,520	840,050	878,070
Supplies	1,497,359	1,533,650	1,529,100	1,529,100
Maintenance	339,598	341,580	342,760	344,830
Other Services and Charges	1,645,931	2,236,150	1,684,580	1,089,620
Capital Outlay	172,749			
TOTAL	4,473,519	5,011,900	4,396,490	3,841,620
Total Full-Time Personnel	18	20	22	22

WATER TREATMENT

FY 2009-2010

Accomplishments:

- Treated over 6.885 billion gallons of potable water for public use, meeting and exceeding State and Federal Rules and Regulations.
- Disposed of 17,405 cubic yards of water treatment sludge, per our land application approval from the TCEQ.
- Conducted over 30 public tour groups of our Water Treatment facilities.
- First phase of Filter rehabilitation completed at the Grimes Treatment Plant.
- Completed first year of PBT Program.

FY 2011-2012

Goals:

Maintain a qualified work force through aggressive Certification training in order to comply with State and Federal Regulations. Retain certified personnel with competitive pay structure. Utilize technologies and plant upgrades to further improve Water quality. Optimize distribution and electrical operations.

Objectives:

- Adequately staff Water Treatment Plants with Certified Operators in accordance with Federal and State Rules and Regulations (30 TAC 290 Subchapters D and F).
- Continue aggressive preventive maintenance program.
- Continue open communications with regular scheduled staff meetings.
- Continue operator-training programs.
- Continue with Operator Safety programs.
- Implement aggressive distribution system management program in order to meet and exceed State and Federal Rules and Regulations
- Second phase of Filter rehabilitation at the Grimes Treatment Plant.
- Complete Ferrous Chloride feed system installations at the Northeast and Grimes Treatment Plants.
- Complete installation of the Security Fencing and gates at the Northeast and Grimes Water Treatment Plants.
- Implement a plant site security protocol.
- Dispose of 16,500 cubic yards of water treatment sludge.
- Implement knowledge learned from the Performance Based Training into the Northeast and Grimes Water Treatment Process control.

WATER DISTRIBUTION DIVISION

DESCRIPTION

The Water Distribution Division is responsible for operation and maintenance of the water distribution system piping grid and customer meters. Subsections within the division provide specialized services such as meter maintenance and meter service orders, main tapping, leak repair, aging main replacement, City Warehouse, valve and hydrant maintenance, location and mapping, and customer support. New technologies are being used when possible to aid in saving time, money, and to make a safer work environment.

The Division faces the following challenges—Hiring and retaining employees continues to be an issue due to the local job market. This results in the division being constantly understaffed, which in turn affects the ability to effectively maintain the distribution system. Also added measures in spoils disposal handling procedures from excavation sites has resulted in less production in other areas such as water main replacement. Asphalt repair costs continue to rise, making it more costly to replace and repair water mains in paved areas. Also, maintenance of an aging infrastructure is an ongoing challenge in the Water Distribution division. Brass and iron fittings are increasing as well as PVC pipe due to unstable petroleum market.

MAJOR 10-11 GOALS/PROGRAMS

Maximize use of human resources:

- Evaluate workloads and staffing.
- Encourage certification through training initiatives.

Maintain water infrastructure through preventative maintenance and replacement:

- Replace 15,000 feet of water main per year.
- Continue valve and fire hydrant preventative maintenance programs.
- Respond to needs addressed in the Water Distribution System Study.
- Continue aggressive water line and water meter replacement programs.

Better response to regulatory demands and community awareness of water quality:

- Continue aggressive technical training and certification programs.
- Monitor and respond to new regulations.
- Maintain effective divisional communication regarding water quality.
- Maintain viable equipment fleet through selection of more suitable equipment.
- Maintain a stringent water main flushing program.

Utilize technologies to improve operating

- Finalize and implement new computer model of the Water Distribution system.
- Act on areas of concern as identified by the model.

Improve safety record.

- Continue aggressive training and safety policy evaluations.
- Continue safety inspections.
- Continue furnishing of steel toe boots and other safety equipment

WATER DISTRIBUTION DIVISION

OPERATIONAL WORKLOAD/PERFORMANCE	Demand/Goal	Projected 08-09	Actual 08-09	Projected 09-10	Actual 09-10	Projected 10-11
New Taps	N/A	400	280	310	384	350
Re taps	N/A	20	9	20	5	15
Leaks Repaired	N/A	450	411	435	503	450
On orders	N/A	8700	7897	8215	7956	8000
Off orders	N/A	7500	6680	6960	6740	6700
Delinquent On Orders	N/A	7500	7418	7350	7286	7350
Delinquent Off Orders	N/A	11500	11383	11360	11322	11300
Feet of new water mains laid	N/A	2200	0	1075	0	1000
Feet of water mains replaced	N/A	15000	14985	11600	13605	15000
Line Location Requests	N/A	7000	5173	5700	7441	7000

EXPENDITURES	ACTUAL 08-09	APPROVED 09-10	REVISED 09-10	APPROVED 10-11
Personal Services	\$ 1,866,474	\$ 1,911,500	\$ 1,961,870	\$ 1,863,070
Supplies	46,288	55,780	56,280	53,880
Maintenance	624,332	809,390	821,380	817,400
Other Services and Charges	849,131	984,160	910,550	943,540
Capital Outlay	836,117	910,000	950,000	945,000
TOTAL	\$ 4,222,342	4,670,830	4,700,080	4,622,890
Total Full-Time Personnel	45	45	45	45

MAJOR 09-10 ACCOMPLISHMENTS

- 13,605 feet of water main was replaced through the water main replacement program.
- Purchased automatic flush boxes for dead-end mains to help with staff shortages
- More employees obtained water license certifications

MAJOR 11-12 GOALS/OBJECTIVES

- Maximize use of human resources:
 - Evaluate workloads, performance levels, equipment, and staffing.
- Maintain water infrastructure through preventative maintenance and replacement:
 - Continue aggressive water line and meter replacement programs
 - Continue systematic preventative maintenance program for fire hydrants and valves.
- Monitor regulatory demands and community awareness of water quality:
 - Continue aggressive technical training and certification programs.
 - Utilize all resources in the Water Distribution system to ensure proper circulation and high quality water.
- Continue to improve safety record.
 - Monitor all accidents and implement policies where needed.

SEWAGE COLLECTION DIVISION

DESCRIPTION

The Sewage Collection Division is responsible for the operation and maintenance of the wastewater collection system within the city. The division responds to sewer stops and conducts extensive routine maintenance and main replacement. Recently acquired remote T.V. inspection equipment is more versatile and is being used to inspect sewer mains that were difficult to inspect with the past equipment. Inflows to the system during rainy weather continue to be an issue and are being addressed through smoke testing and repairs. Sewage Collection system computer model will assist in the identification of problem areas and in sizing of mains for future development. The inability to retain personnel in this division has had an impact in several areas in sewer system maintenance, including feet of sewer main cleaned, TV inspected, and feet of sewer main replaced.

MAJOR 10-11 GOALS/PROGRAMS

Maximize use of human resources:

- Evaluate workloads and staffing.
- Encourage certification through training initiatives.

Maintain sewer infrastructure through preventative maintenance and replacement:

- Continue sewer main smoke testing along creeks and other waterways.
- Continue aggressive sewer line replacement and rehab programs
- Continue systematic cleaning, inspection, and repairs of sewer lines by basin
- Respond to needs addressed in the Sanitary Sewer Study

Better response to regulatory demands and community awareness of water quality:

- Continue aggressive technical training and certification program.
- Monitor and respond to new regulations.
- Maintain effective divisional communication regarding water quality.
- Maintain viable equipment fleet through selection of more suitable equipment.

Utilize technologies to improve operations:

- Data base construction for sewer system
- Edit computerized maps as required by field reviews
- Utilize new sewer main inspection equipment
- Utilize computer model of the sewage collection system.

Improve safety record.

- Continue aggressive training and safety policy evaluations.
- Continue safety inspections.
- Maintain facilities
- Continue furnishing of steel toe boots and other safety equipment

SEWAGE COLLECTION DIVISION

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	PROJECTED 08-09	ACTUAL 08-09	PROJECTED 09-10	ACTUAL 09-10	PROJECTED 10-11
Feet of sewer lines cleaned	150,000	239,737	191,300	247,108	200,000
Main stops	310	312	330	350	330
Manholes adjusted -Repaired/Installed	200	154	165	113	115
Clean outs adjusted –Repaired/Installed	25	17	25	20	25
Feet of sewer lines TV inspected	30,000	32,181	28,600	24,616	25,000
Feet of new sewer mains laid	1,200	295	760	536	600
Feet of sewer main replaced	3,000	3,480	6,215	1,016	5000

EXPENDITURES	ACTUAL 08-09	APPROVED 09-10	REVISED 09-10	APPROVED 10-11
Personal Services	\$ 470,543	\$ 470,470	\$ 447,800	\$ 437,650
Supplies	26,867	37,690	37,690	37,690
Maintenance	43,685	67,200	67,200	67,360
Other Services and Charges	277,972	282,530	282,600	224,100
Capital Outlay	139,203	175,000	185,000	230,000
TOTAL	\$ 958,270	\$ 1,032,890	1,020,290	\$ 996,800
Total Full - Time Personnel	12	12	12	12

MAJOR 09-10 ACCOMPLISHMENTS

- Replaced 1,016 feet of sewer main
- Cleaned 247,108 feet of sewer main
- Continued technical training and certification programs.
- Continued Sewer System diagnostics and point repairs

MAJOR 11-12 GOALS/OBJECTIVES

- Maximize use of human resources:
- Evaluate workloads, performance levels, equipment, and staffing.
- Maintain sewer infrastructure through preventative maintenance and replacement:
- Continue to clean, inspect, and smoke test Sewage Collection system.
- Continue aggressive sewer line replacement and rehab programs.
- Respond to regulatory demands and community awareness of water quality:
- Continue aggressive technical training and certification programs.
- Monitor and respond to new regulations
- Utilize technologies to improve operations:
- Update video inspection equipment as new technologies become available.
- Continue to improve safety record.
- Monitor accidents and implement policies where needed.

WASTEWATER TREATMENT

Description

The Wastewater Treatment Division is responsible for operation and maintenance of the Buck Creek Lift Station, and the Hamby Wastewater Treatment Plant. The Buck Creek station and plant have undergone numerous improvements in the past several years including new pumps, motors, filters and other equipment. The staff continually strives to meet stringent effluent water quality parameters while maintaining equipment in a demanding and corrosive environment. The mission of the Wastewater Treatment Division is to efficiently and effectively treat and discharge wastewater for the City of Abilene in compliance with State and Federal regulations.

Major FY 10-11 Goals/Programs

Maintain a qualified work force:

- Maximize human resources to meet growing demands of regulatory environment.
- Continue aggressive training program and encourage operator "B" license level.
- Fill Utility System Manager position

Improving operations and performance of treatment process:

- Continue with cost-effective plant maintenance and upgrade program.
- Replace weirs, baffle plates & troughs on Primary Clarifiers #1, #2 & #3.
- Replace aged flow splitter tower at Hamby WWTP
- Explore converting old storage ponds to Emergency Storm water Basins
- Use technologies to improve operations.
- Continue facility and corrosion control program.
- Replace caulking on #2 Sand Filter to stop sand loss to effluent stream.
- Expand Maintenance Facilities

Improve Division safety:

- Conducting monthly safety meetings.
- Enforcing the use of safety equipment and procedures.

Respond appropriately to Federal and State mandates

- Monitor and respond to regulatory requirements in the most cost-effective way.
- Remove mesquite trees in ponds # 6, 7, and finish E-1 & E-2 at Hamby Plant and maintain as per TCEQ inspection.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
Million gallons of wastewater treated daily	N/A	13.5	11.22	13.5	13.5
Total Biological Oxygen Demand:					
Raw ppm	N/A	190	216	190	190
Final effluent ppm	7	7	2.9	7	7
Total Suspended Solids:					
Raw ppm	N/A	220	188	220	220
Final effluent ppm	15	15	3.7	15	15

WASTEWATER TREATMENT

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personal Services	829,937	903,160	815,840	833,730
Supplies	166,716	183,450	201,250	198,250
Maintenance	221,779	276,980	276,980	277,100
Other Services and Charges	1,132,358	1,813,430	1,250,870	1,248,570
Capital Outlay				
TOTAL	2,350,790	3,177,020	2,544,940	2,557,650
Total Full-Time Personnel	19	19	19	19

FY 09-10

Accomplishments:

- Cleared Ponds # 4 and 5 of mesquite trees and started E-1 & E-2 as per TCEQ inspection.
- Continued to monitor and respond to regulatory requirements.
- Continued to maximization of human resources
- Built and installed new splash guard #1 Screw Pump at Buck Creek Pump Station
- Replaced #2 Screw Pump at Buck Creek Pump Station

FY 11-12

Goal

Respond appropriately to State and Federal mandates and regulatory requirements.

Objectives

- Continue aggressive training program: encourage "B" operator licenses.
- Continue cost-effective plant maintenance and upgrade programs.
- Use technologies to improve operations.
- Replace caulking on #1 Sand Filter to stop sand loss to effluent stream.
- Clear Ponds # 8, 9, & 10 of mesquite trees as per TCEQ inspection

QUALITY CONTROL

Description

The Quality Control Division provides analytical services for various divisions in the Water Department, administers the Industrial Pretreatment Program, has principal oversight of the Cross Connection Control/Customer Service Inspection Program, and oversees the Total Coliform rule monitoring in order to protect public health and safety, to protect the environment, and to maintain compliance with state and federal regulations. This division monitors water quality in all phases of the utility's operations and takes a leading role in monitoring regulations and communicating their impacts. The Quality Control Division also serves as a regional laboratory for small municipalities and private citizens in the West Central Texas area.

MAJOR FY 10-11 GOALS/PROGRAMS

- Continue to be aware and responsive to environmental regulatory issues impacting the Water Department. This will be accomplished by monitoring changes in the regulations and modifying our procedures.
- Continue to be sensitive to citizen awareness of water quality issues. This goal will be achieved through our Consumer Confidence Reports, proactively address customer concerns, and by educating the general public (seminars).
- Expand the in-house laboratory technician certification program. Expanding the data base of questions to cover all procedures that we added in the past two years.
- Enhance and expand state required Cross Connection Control/Customer Service Inspection Program. We need to check private wells to insure that they are not connected to the water distribution system or have adequate backflow prevention devices in place.
- To expand our NELAP Laboratory Accreditation, this was upgraded to regular status after our successful assessment.
- Add more Water Quality parameters to our Performance Evaluation Samples. We will participate in the DW, NPW and Solids and Chemical studies in anticipation of TNI requirements.
- Add Soil Quality parameters to our Performance Evaluation Samples. We will participate in the Solids and Chemical studies in anticipation of NTI requirements.
- Add Non-potable water parameters to our Performance Evaluation Samples. We will participate in the NPW studies in anticipation of TNI requirements
- We will regain the approval to run E-coli on July 1, 2011, and enterococci and Fecal Streptococcus approximately six months later. We are currently adding other new bacterial identification methods to our testing procedures. We are looking into some specific bacteria indicators that will work with our present methods.
- Add Volatile Organic Carbon to our analysis list.
- We will add the Solids and Chemical matrix to our license this year.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-2009	ACTUAL 2008-2009	PROJECTED 2009-2010	ACTUAL 2009-2010	PROJECTED 2010-2011
Tests performed on water	N/A	39,500	39,552	43,500	44,012	45,000
Tests performed on wastewater	N/A	(Combined)	(Combined)	(Combined)	(Combined)	(Combined)
Quality control tests performed	N/A	23,100	23,251	24,000	23,800	24,000

QUALITY CONTROL

EXPENDITURES	ACTUAL 2008-2009	APPROVED 2009-2010	REVISED 2009-2010	APPROVED 2010-2011
Personal Services	583,712	606,330	561,130	539,510
Supplies	95,093	94,200	92,400	96,600
Maintenance	56,502	73,510	73,510	76,780
Other Services and Charges	295,137	497,990	501,920	492,800
Capital Outlay	26,893	65,000	65,000	100,000
TOTAL	1,057,337	1,337,030	1,293,960	1,305,690
Total Full-Time Personnel	13	13	13	13

FY 09-10

Accomplishments

- The Cross Connection Control/Customer Service Inspection Program is implemented working in cooperation with Building Inspections. All high risk establishments were inspected.
- All bacteria performance tests were passed.
- Retained Full Laboratory Accreditation from NELAP.
- Directed final stages of production and delivery of 2009 Consumer Confidence Report
- All technicians now have at least one Operators license and are working on their second or third license.
- Added COD reactor and New Ion Chromatographs to the laboratory and all systems are operational today.

FY 11-12

GOALS & OBJECTIVES

Continue to be aware of and sensitive to citizen concerns about water quality issues.

- Continue to include water quality issues in Water Department Public Information efforts.
- Continue immediate and proactive response to customer concerns.
- Assist with enhancing production and delivery of Consumer Confidence Report.

Utilize new technologies to improve laboratory efficiency and meet regulatory requirements.

- Keep informed of changing technologies in laboratory instrumentation and administration
- Upgrade TKN digester system, TKN and Ammonia distillation system, and Cyanide reactor.

Receive full NELAP accreditation by the end of 2011 if not by the end of 2010.

- Change all paperwork to the new format.
- Update all personnel training records.
- Set up Inspection for laboratory and personnel.
- Add Solids and Chemical matrices to our Laboratory license.

To get all Laboratory Technicians licensed in at least two areas this year.

- To help keep the City of Abilene compliant with EPA, TCEQ, TNI, and NELAP regulations

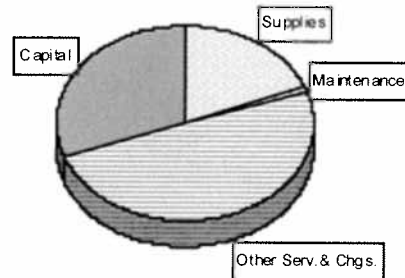
PUBLIC WORKS
Abilene Transit System Fund
DEPARTMENT SUMMARY

DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
TOTAL	\$3,376,283	\$3,006,560	\$3,068,010

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
6110 Abilene Transit System	\$2,019,242	\$1,940,110	\$2,061,160
6120 UMTA Grants	785,371	877,190	1,013,500
6130 Evening Service Grant	245,397	189,250	198,350
TOTAL	\$3,050,010	\$3,006,550	\$3,273,010

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11

Personal Services	\$0
Supplies	606,600
Maintenance	29,190
Other Serv. & Chgs.	1,631,720
Capital	<u>1,005,500</u>
Total	\$3,273,010



**ABILENE TRANSIT SYSTEM
PUBLIC WORKS
REVENUE SOURCES**

Revenue Source	Description	2009 Actual	2010 Approved	2010 Revised	2011 Approved
3270	FTA Planning	\$78,579	\$92,840	\$88,000	\$92,400
3271	FTA Capital	1,109,761	730,120	521,650	560,000
3272	FTA Operations	815,083	747,910	791,930	840,100
3273	FTA Access to Jobs	135,885	124,730	83,630	86,680
3274	CDBG Match Access to Jobs	15,500	40,000	40,000	40,000
3279	FTA Earmark	0	0	43,300	158,400
3280	FTA	36,095	59,800	62,010	50,000
3285	Medical Transportation Program	249,460	240,000	245,000	230,000
3326	Scholarships	0	1,000	2,000	1,500
3359	Miscellaneous State Grants	369,869	375,190	364,510	360,000
3580	Passenger Fares	322,857	320,000	330,000	340,000
3581	Charter Service	26,870	25,000	35,000	35,000
3582	Station Concessions	2,160	3,000	1,500	1,500
3583	Advertising	19,390	20,000	28,000	30,000
3584	Contract Service	55,633	36,000	22,000	24,000
3587	Evening Service Fares	27,201	30,000	22,000	25,000
3803	Investment Pool Revenue	14,770	20,000	3,000	3,000
3840	Miscellaneous Prior Years	10,912	0	0	0
3850	General Fund Transfer	85,000	320,890	311,380	181,430
3863	Transportation Donation	0	0	5,000	0
3872	Sale of Equipment	0	10,000	3,650	7,500
3881	Motor Vehicle Damage Claims	0	0	2,000	500
3892	Miscellaneous Revenue	1,258	1,000	1,000	1,000
Department 305 Total		\$3,376,283	\$3,197,480	\$3,006,560	\$3,068,010

Abilene Transit System

Description

CityLink Transit is the public transportation provider for the Abilene Urbanized Area. CityLink currently provides fixed route and complimentary paratransit service in accordance with the Americans with Disabilities Act. Our goal is to provide safe, reliable, and efficient transportation while being transparent and accountable to the Citizens of Abilene.

Major FY 10-11 Goals/Programs

- Continuation of timely capital procurement for vehicle replacement and facility equipment
- Continuation of coordinated transportation discussions with regional transit agencies
- Enhance the operational efficiency of the ADA Paratransit service
- Complete all Economic Recovery-related obligations in a timely manner
- Minimize overtime caused by personnel shortages
- Increase community awareness of CityLink services and programs
- Increase advertising revenue through vinyl exterior and interior bus advertising programs

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
Fixed route passengers carried	N/A	470,000	426,540	485,000	450,000
Fixed route passengers per mile	1.20	1.11	1.11	1.20	1.20
Fixed route % on-time (0 to +3 min.)	100	98	97.1	100	98
% of fixed route trips completed	100	100	100	100	100
Van passengers carried	N/A	86,000	95,646	90,000	105,000
Van passengers per hour	2.75	2.40	2.88	2.50	2.75
Van % on-time (0 to +6 min.)	100	98	94.8	100	97

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personal Services	0	0	0	0
Supplies	427,034	520,550	524,152	606,600
Maintenance	470,829	556,150	392,760	521,190
Other Services & Charges	1,992,667	1,593,470	1,991,712	1,955,220
Capital Outlay	159,209	527,300	513,650	190,000
TOTAL	3,050,009	3,197,470	3,422,274	3,273,010
Total Full-Time Personnel	34	36	36	36

Abilene Transit System

FY 09-10

Accomplishments

- Improved maintenance operations and timeliness of performing preventive maintenance
- Pursued and attained Economic Recovery funding for vehicle replacement and local infrastructure projects
- Implemented a revised Fixed Route System with improved efficiency, service, and new destinations for our passengers
- Staff was able to effectively analyze ridership and mapping data in support of the newly-revised Fixed Route system
- Completed the purchase of buses, vans, and support vehicles

FY 11-12

Goals

- Increase efficiency of fixed route passengers per mile/van passengers per hour
- Increase efficiency of demand response ADA Paratransit service
- Better oversight of ADA Paratransit passenger certification process
- Better recruitment/retention of personnel to minimize overtime
- Continuance of wage increases to compete with local employment market



PUBLIC WORKS
Solid Waste Services Fund
DEPARTMENT SUMMARY

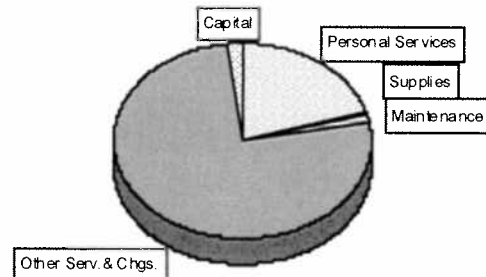
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Solid Waste Collection	\$11,112,882	\$11,370,000	\$11,425,000
Site Recycling Services	143,018	120,000	120,000
Solid Waste Environmental Fee	827,164	826,000	826,000
Miscellaneous Recycling	105,490	140,000	140,000
Solid Waste Code Enforcement	71,064	72,000	72,000
Compost Sales	44,408	3,000	0
Investment Pool Revenue	731	1,700	1,700
Miscellaneous Damage Claims	46	0	0
Dispensing Machines	1,092	750	750
TOTAL	\$12,305,895	\$12,533,450	\$12,585,450

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
4060 Solid Waste and Recycling	\$11,436,226	\$12,007,490	\$12,348,820

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	68	67	67

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11

Personal Services	\$2,491,220
Supplies	59,800
Maintenance	168,940
Other Serv. & Chgs.	9,378,860
Capital	<u>250,000</u>
Total	\$12,348,820



SOLID WASTE SERVICES

Description

The Solid Waste Services Division is committed to providing cost effective and efficient residential and commercial refuse collection and recycling services. The Division promotes citizen and community awareness of environmental responsibilities through education and active participation in environmental programs to enhance the quality of life in Abilene.

Major FY 10-11 Goals/Programs

- Relocate the tree limb drop off site to our location on Sandy Street.
- Increase City recycle rate by 7%.
- Continue to remove collection from unsafe alleys.
- Purchase a Mobile Safety Tracking program.
- Eliminate avoidable accidents and injuries.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-09	ACTUAL 2008-09	REVISED 2009-10	PROJECTED 2010-11
Residential tons collected	N/A	47,000	41,700	47,787	47,000
Frontloader tons collected	N/A	47,000	41,000	43,497	44,000
Roll-off tons collected	N/A	25,000	34,000	24,479	25,000
Tree limb cubic yards chipped	N/A	160,000	60,000	41,449	45,000
Recyclables tons collected	8,000	10,000	13,246	9,655	15,000
Recycle Rate	40%	20%	11%	6%	13%

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personal Services	2,467,797	2,522,250	2,325,510	2,491,220
Supplies	56,740	61,200	61,700	59,800
Maintenance	112,196	138,030	138,030	168,940
Other Services and Charges	8,522,705	9,133,350	9,182,250	9,378,860
Capital Outlay	276,788	300,000	300,000	250,000
TOTAL	11,436,226	12,154,830	12,007,490	12,348,820
Total full-time Personnel	68	67	67	67

SOLID WASTE SERVICES

FY 09-10

Accomplishments

- Continued to support recycling initiatives at the Environmental Recycle Center.
- Continued to encourage initiatives to reduce the municipal waste stream to the landfill.
- Support Community Development –Neighborhood Initiatives for neighborhood clean-ups along with KAB.
- Removed collection from several unsafe alleys.

FY 11-12

Goal

Provide residential and commercial customers with efficient cost effective solid waste collection service; reduce the municipal solid waste stream, to protect the environment; insure sufficient revenues are generated to cover increasing landfill disposal costs, maintain a division fund balance.

Objectives

- Develop new routes where necessary to meet the outward growth of the City.
- Continue to support recycling initiatives.
- Adjust refuse rates as necessary.
- Continue to remove collection from unsafe alleys.
- Eliminate avoidable accidents and injuries.



PUBLIC WORKS
Stormwater Utility Fund
DEPARTMENT SUMMARY

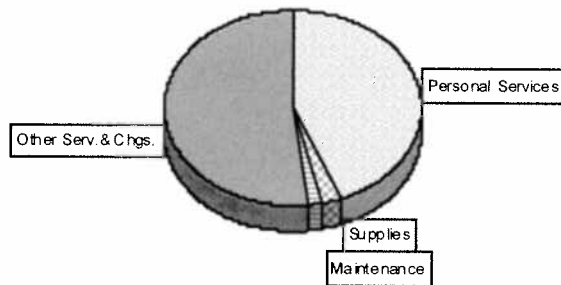
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Stormwater Environmental Fee	\$354,437	\$349,920	\$356,660
Stormwater Utility Fee	1,491,861	1,495,690	1,503,050
Investment Pool Revenue	6,573	1,000	1,000
Total	\$1,852,871	\$1,846,610	\$1,860,710

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
5960 Stormwater Utility	\$2,081,044	\$1,824,850	\$2,000,880

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	17	16	22

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11

Personal Services	\$878,260
Supplies	43,820
Maintenance	39,470
Other Serv. & Chgs.	1,039,330
Capital	<u>0</u>
Total	\$2,000,880



STORMWATER SERVICES DIVISION

Description

The Stormwater Utility Division's operational goal is to reduce and/or eliminate the introduction of pollutants to stormwater run-off, to improve water quality, and to mitigate flooding; thus, minimizing the probability of property damage, personal injury, and/or loss of life. Stormwater's Mission Statement is "We strive to provide the highest quality of work to our customers, both external and internal, to facilitate the overall improvement of Abilene's drainage and stormwater runoff quality." The following goals are utilized to achieve these objectives and meet Stormwater's Mission Statement.

Quality Compliance – Monitor and administer permit compliance with the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ) stormwater regulations.

Creek Maintenance – Maintain creeks and other stormwater conveyances to mitigate runoff volumes.

Funding – Effectively manage the Stormwater Utility Fee system so as to allocate funds to coordinate future flood mitigating projects and stormwater quality control programs.

Projects – Development of innovative, cost-effective stormwater projects.

Major FY 10-11 Goals/Programs

- Implement the Stormwater Services Division's three-year Strategic Plan.
- Analyze current budget revenue and expenditures to determine if a fee increase is necessary; no increase since establishment of Stormwater Division in 2003.
- Initiate the Stormwater Outfall Inspection Program.
- Initiate the Stormwater Detention Pond Inspection Program.
- Perform maintenance activities on outfalls and detention ponds from information gathered from these two programs.
- Expand Stormwater Education Program through Adopt-A-Creek Program and storm drain stenciling and emblem program
- Procure new walking excavator (Spider) and rubber tracked excavator to Stormwater Maintenance Crew fleet.
- Silt removal maintenance in Catclaw and Cedar Creeks.

Operational Workload/ Performance Analysis	Projected 2008-09	Actual 2008-09	Projected 2009-10	Actual 2009-10	Projected 2010-11
Drainage Mowing (Acres)	4,000	7,047	6,800	6,180	6,400
Curb Street Cleaning (Miles)	3,800	4,593	4,000	3,088	3,900
Sweeping Material Removal (cu. yds.)	N/A	4,593	N/A	2,056	2,300
Creek Cleaning and Maintenance (Miles)	30	27	28	11	20
Silt & Dirt Removal (cu. ft.)	115,000	322,542	225,000	40,842	85,000
Vegetation & Debris Removal (cu. ft.)	50,000	41,291	40,000	38,310	32,000
Trash & Illegal Dumping (cu. ft.)	2,000	3,106	3,000	11,140	8,000

STORMWATER SERVICES DIVISION

Expenditures	Actual 2008-09	Approved 2009-10	Revised 2009-10	Approved 2010-11
Personal Services	749,970	733,420	748,680	878,260
Supplies	24,926	31,390	31,610	43,820
Maintenance	23,517	38,480	38,450	39,470
Other Services & Charges	1,282,631	1,006,610	1,006,110	1,039,330
Capital Outlay	0	0	0	0
Total	2,081,044	1,809,590	1,824,850	2,000,880
Total Full-Time Personnel	17	17	17	22

FY 09-10

Accomplishments

- Stormwater completed development of its three-year Strategic Plan.
- The Stormwater Education Coordinator/Keep Abilene Beautiful Coordinator position was transferred to the Stormwater Services Division.
- Stormwater successfully completed the initial vetting process of facilities subject to the City's Stormwater Industrial Facility Inspection Program with ~96 facilities inspected.
- Construction Site Inspection Program conducted over ~500 inspections.
- The Street Sweeping Program was effectively transferred to the Stormwater Services Division from the Streets & Maintenance Division.
- Conducted several concrete projects and repairs to stormwater drainage ways.

FY 11-12

Goal – Water Quality

Improve water quality by reducing the introduction of pollutants that enter Abilene's watersheds through stormwater runoff.

Objectives

- Expand the Stormwater Education Program to educate City of Abilene employees and citizens of the environmental affects of stormwater runoff.
- Create Stormwater Operations Technician position to inspect all outfalls and detention ponds for illicit discharges, illegal dumping, and structural integrity.

Goal – Water Quantity

Improve flood prevention for the City of Abilene community by increasing drainage capacity of local creeks and water conveyances.

Objectives

- Continue sediment removal in local creeks and drainage ways to increase the holding and carrying capacity of stormwater runoff.
- Continue detention pond and outfall maintenance programs.
- Retrofit current stormwater structural controls for quantity and quality improvements.

INTERNAL SERVICE FUNDS

The Internal Service Funds account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis. The four Internal Service Funds are described as follows:

Fleet Maintenance: The major function of this fund is to account for service and maintenance activity on City-owned vehicles and equipment.

Fleet Replacement: The financing of certain vehicles and equipment purchased by the City for use by other City departments is accounted for in this fund including the lease purchase program.

Self-Insurance: To account for the activities of the City's general and police professional liability, worker's compensation, and health and property insurance plans through the City's risk management and safety function.

Technology: This fund is to account for all technology or other major data communications operating and project expenditures.



ADMINISTRATIVE SERVICES

Fleet Maintenance Fund DEPARTMENT SUMMARY

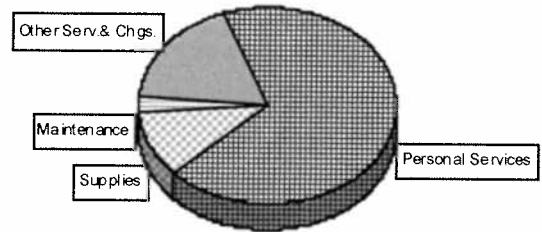
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Land Leases	\$8,400	\$8,400	\$10,100
Miscellaneous Prior Years	75	0	0
Communication Services	251,830	249,380	251,480
Total	\$260,305	\$257,780	\$261,580

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
9040 Communication Services	\$250,767	\$262,640	\$265,470

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	3	3	3

Personal Services	\$181,060
Supplies	28,770
Maintenance	8,000
Other Serv. & Chgs.	47,640
Capital	<u>0</u>
Total	\$265,470

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11



COMMUNICATION SERVICES

Description

Communication Services maintains 1079 two-way radios, 100 mobile data workstations, 63 mobile video recorders, and assorted peripheral equipment in the City fleet. This division manages the City's Federal Communication Commission (FCC) frequency licenses and monitors associated regulations. New technologies continue to abound, making technical training an immediate and continuing need.

Major FY 10-11 Goals/Programs

- Continue to work with Police and Fire to stay up to date with the Council of Governments and State interoperability plans.
- Insure technicians continue to receive necessary training on the Public Safety Communications system.
- Stay abreast of the Federal Communications Commission's rules and regulations.
- Finish installing new Video Camera Systems in patrol units as they are purchased.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-2009	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
# Of Maintenance actions/installations	2000	1800	2056	2000	1850
% Inventory operational	97%	98%	98.5	98%	98%
Response time (minutes)	30	10	5.54	10	10
Cost per radio repair	N/A	\$10	\$6.71	\$10	\$10
% Call backs	2%	1.5%	1.23%	1.5%	2.0%

EXPENDITURES	ACTUAL 2008-2009	APPROVED 2009-2010	REVISED 2009-2010	APPROVED 2010-2011
Personnel Services	173,972	175,520	174,130	181,060
Supplies	27,904	31,770	31,570	46,900
Maintenance	3,086	5,000	5,500	7,000
Other Services and Charges	45,805	47,640	47,670	46,470
Capital Outlay				
TOTAL	250,767	259,930	258,870	281,430
Total Full-Time Personnel	3	3	3	3

COMMUNICATION SERVICES

FY 09-10

Accomplishments

- Installed a new outdoor PA system at the Fire Training facility to enhance instruction during live field training.
- Acquired updated and new interoperability equipment to further enhance and comply with state interoperability requirements level 4.
- Received installation and some repair training on the new Coban Camera Systems for the PD patrol cars and began installation, completed about 2/3 installs of original purchase.

FY 11-12

Goals

- Begin RF Safety Program
- Continue training of the Public Safety Communications System.
- Continue monitoring new and forthcoming FCC regulations.
- Acquire new lighting system for Radio Shop tower.



FINANCE
Fleet Maintenance Fund
DEPARTMENT SUMMARY

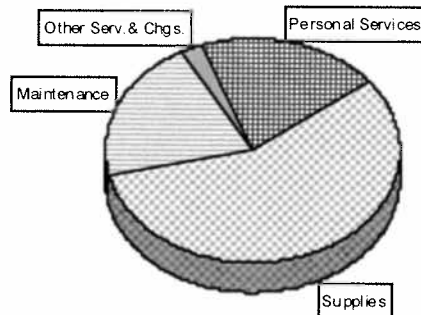
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Investment Pool Revenue	\$4,775	\$750	\$750
Gasoline Tax Refunds	0	55,000	55,000
Interfund Recoveries	159	0	0
Miscellaneous Recoveries	2,197	750	0
Sale of Equipment	111	430	0
Miscellaneous Damage Claims	926	0	0
Charges for Maintenance	3,875,751	4,826,440	5,151,580
TOTAL	\$3,883,919	\$4,883,370	\$5,207,330

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
9010 Fleet Maintenance	\$4,023,225	\$4,813,910	\$5,152,350

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	25	25	26

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11

Personal Services	\$1,029,410
Supplies	2,937,130
Maintenance	1,054,730
Other Serv. & Chgs.	131,080
Capital	<u>0</u>
Total	\$5,152,350



FLEET MAINTENANCE

Description

Fleet Maintenance's mission is to offer the highest quality vehicle and equipment service in the most productive and cost effective method possible with minimal amount of unavailability to the user divisions. With a great emphasis on effective preventive maintenance programs, this division's obvious purpose is to keep all City of Abilene vehicles in repair, while continuously monitoring Federal and State environmental compliance regulations pertinent to this area regarding exhaust emissions and stormwater runoff. Representatives seek constant development by continuing to attend professional conferences and seminars, maintaining subscriptions to professional and technical publications, and availing themselves of every opportunity for training through technical schools and dealer sponsored programs. Several of these schools and programs are held and hosted in the City Shop's own facilities and involve participation from many other government entities' vehicle maintenance staff—including counties, cities, and Dyess AFB.

Major FY 10-11 Goals/Programs

- Continue to aggressively make improvements to the appearance of City of Abilene vehicles.
- Continue to implement extended oil drain intervals in vehicle engines, based on improvements in engine designs and in motor oils for savings in labor and oil costs.
- Begin program to service more large equipment tires in-house to alleviate expensive outsourcing.
- Examine options for replacing the Ford Crown Victoria Police Interceptor.
- Continue new cooling system maintenance program for all vehicles and equipment.
- Obtain training in hydraulic systems, new engine designs, and transmission updates, in keeping with technological changes.
- Seek out formal training opportunities for maintenance and repair of certain types of heavy equipment, such as Walking Excavators, Wheel Loaders, Motorgraders, etc.
- Paint interior walls of Parts Room to improve lighting.
- Acquire Hazardous Material Endorsements on Commercial Drivers Licenses of various service personnel in order to deliver better service in the field to other service divisions of the City.
- Replace outdated tire balancing machine with current model that will enable truck tires to be balanced as well.
- Research the acquisition of a new brake lathe that will enable on-vehicle brake rotor resurfacing that is necessary for newer vehicles.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
% of Callbacks	2%	1.5%	1.6%	1.5%	1%
% of direct labor for mechanics	70%	70%	72%	71%	70%
Average cost of 5 qt. oil/lube jobs	\$24.00	\$21.50	\$23.80	\$24.00	\$24.50
Response time for road call/tire repairs	30 Min.	15 Min.	14 Min.	15 Min.	15 Min.
% of productive hours for mechanics	80%	80%	75%	77%	80%

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personnel Services	\$1,063,867	\$1,031,980	\$ 997,540	\$1,003,420
Supplies	\$1,855,639	\$2,028,110	\$2,671,380	\$2,937,130
Maintenance	\$ 963,472	\$1,013,530	\$1,014,730	\$1,054,730
Other Services and Charges	\$ 134,052	\$ 139,280	\$ 130,060	\$130,060
Capital Outlay	6,195	0	0	0
TOTAL	\$4,023,225	\$4,212,900	4,802,880	\$5,126,360
Total Full-Time Personnel	25	25	25	26

FLEET MAINTENANCE

FY 09-10

Accomplishments

- Perfected cooling system maintenance program for all heavy trucks and equipment, to reduce deterioration of expensive engine cooling system components such as water pumps and radiators.
- Replaced hot water washer system in truck wash, raised bay roof, and prevented pollution from bird roosting by updating design of the structure.
- Replaced obsolete vehicle diagnostic scan tool for improved troubleshooting capabilities.
- Acquired diagnostic scan tool for heavy trucks to equipment mechanics in troubleshooting efforts and to alleviate expensive outsourcing.
- Disposed of scores of surplus equipment and vehicles through online auction process.
- Acquired new drill press and bits for greater production in metal fabrication.
- Reduced the need for leased small parts washers.
- Achieved extended oil change intervals on more vehicles using synthetic oils.
- Improved appearance of City of Abilene vehicles by replacing faded decals, performing body work, detailing vehicles, etc.
- City Impound was transferred from Police to Fleet Maintenance as a financial strategy.

FY 11-12

Goal

Improve appearance, lighting, and security.

Objective

- Repair fence around perimeter of yard.
- Eliminate vegetation and unsightly salvage piles.

Goal

Improve productivity and quality of service.

Objectives

- Continue researching and implementing Best Practices in the industry.
- Acquire truck lifting equipment.
- Keep employee training updated in repairs, diagnostics, supervision, and preventive maintenance.
- Obtain necessary diagnostic equipment for newer vehicles.
- Research and maintain pace with changing technology in equipment maintenance, including significant changes in Diesel engine design and maintenance beginning with 2010 models.



FINANCE
Fleet Replacement Fund
DEPARTMENT SUMMARY

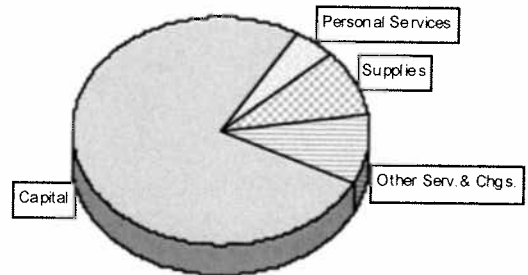
DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Investment Pool Revenue	\$84,235	\$16,000	\$16,000
Sale of Equipment	236,687	448,400	300,000
Motor Vehicle Damage Claims	40,112	32,660	0
Miscellaneous Revenue	1,140,260	1,399,480	323,950
Charges for Replacement	3,125,460	2,521,930	2,834,700
TOTAL	\$4,626,754	\$4,418,470	\$3,474,650

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
9160 Fleet Management	\$5,330,900	\$4,207,570	\$1,814,100

TOTAL FULL TIME PERSONNEL	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
	3	3	3

EXPENDITURES BY CLASSIFICATION
APPROVED 2010-11

Personal Services	\$88,040
Supplies	164,790
Maintenance	0
Other Serv. & Chgs.	181,080
Capital	<u>1,380,190</u>
Total	\$1,814,100



FLEET MANAGEMENT

Description

Fleet Management is responsible for the centralized management of the City fleet in the areas of ownership, acquisition, disposal, inventory control, records, specification preparation, and assuring cost-effectiveness in maintenance and operation. The Division initiates and implements measures and criteria for general accountability on vehicles and equipment. It develops policies and innovative approaches. The annual City-wide fleet budget is calculated and submitted by this division, which includes projections for replacement, maintenance, and fuel as well as capital outlay for fleet purchases. Fleet Management also develops and generates a variety of management-type summaries and reports for use by Administration and the various City Departments, as well as for meeting internal requirements. Specialized recommendations, comprehensive analyses, and reviews are completed as required.

Major FY 10-11 Goals/Programs

- Research the requirements, drawbacks, and benefits of a centralized motor pool for low usage equipment throughout the City organization
- Migrate to Lawson Finance & Accounting System

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
% actual vs. projected maintenance	99.0	99.0	99.0	99.0	99.0
# unscheduled replacements	0	3	3	0	0
Repl. costs (includes lease purchases)	NA	3,984,800	4,877,210	3,766,000	1,380,190
Revenue from sale of equipment	NA	474,220	236,687	322,160	322,160
Units in fleet:					
Vehicles & Large Equipment	NA	598	598	598	598
Other Equipment	NA	529	529	529	529

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personnel Services	180,960	159,340	86,020	88,040
Supplies	137,539	166,140	159,790	164,790
Maintenance	0	0	0	0
Other Services and Charges	135,191	124,110	195,760	181,080
Capital Outlay	4,877,210	3,766,000	3,766,000	1,380,190
TOTAL	5,330,900	4,215,590	4,207,570	1,814,100
Total Full-Time Personnel	3	3	3	3

FLEET MANAGEMENT

FY 09-10

Accomplishments

- Coordinated the Fiscal Year 2010 replacement process
- Prepared specification documents and completed the bid process on vehicles and equipment
- Submitted the replacement budget
- Developed and submitted projections on maintenance, fuel, and charges for replacement for Revised Fiscal Year 2010 and Fiscal Year 2011 for all City Departments and Fleet Management budgets
- Presented the annual audit report on Replacement Fund activities
- Conducted spot checks on vehicles and equipment to enhance inventory control
- Continued to develop vehicle and equipment specification standardization
- Relocate offices to maintenance shop
- Brought all in-house reporting up to date
- Established and adhered to monthly deadlines for financial reporting

FY 11-12

Goals

- Develop standardized equipment training guidelines
- Develop a frame-work for cost effective fleet procedures throughout the organization
- Continue to develop and implement a formal NFA (no funds available) policy that will allow better management and reduce and eventually abolish non-funded assets
- Develop an equipment and vehicle return policy to include in-service of replacement units

Objectives

- Evaluate and determine duplication, if any, of current reporting between Fleet Maintenance and Fleet Management for improved information flow to all City Departments
- Develop a comprehensive fleet software solution

RISK MANAGEMENT

Description

The Risk Management program is designed to identify possible exposures to loss for the assets of the City. We work closely with each Department and Division so that once these possible loss exposures are identified, measures can be taken to avoid, reduce, transfer, release, or where feasible, retain those losses. Aggressive claims investigation and conservative claims payment practices have enabled the City to keep liability claims paid to reasonable levels. Efforts in the areas of loss prevention and loss control, coupled with prudent fiscal planning, have allowed the City to self-insure all our liability exposures while maintaining a large retention on our property exposures.

Major FY 10-11 Goals/Programs

- Continue Fire physicals and explore incorporating post-offer functional capacity evaluations for certain physically demanding positions through COACH.
- Continue to actively participate in the Safety program adopted by the City and provide expertise with trainings, investigations, and other safety services.
- Evaluate the current policy on salary continuation for employees who are off on Workers' Comp.
- Develop a participant injury form. Current City accident form does not have the non-employee details needed to adequately document citizen's injuries.
- Implement a no texting while driving policy.
- Photograph Divisions' vehicles to establish a baseline of the current condition of the City fleet. This will assist us in finding unreported damage and to encourage Divisions and their employees to take more personal responsibility for City equipment.

OPERATIONAL WORKLOAD/PERFORMANCE ANALYSIS	DEMAND/ GOAL	PROJECTED 2008-09	ACTUAL 2008-09	PROJECTED 2009-10	PROJECTED 2010-11
Injuries per 10,000 hrs	0.50	0.52	0.52	0.52	0.53
Response time (minutes) to accidents	15	10.0	10.0	10.0	10.0
Avg review time (days) for documents	2.0	1.5	1.5	1.5	1.5

EXPENDITURES	ACTUAL 2008-09	APPROVED 2009-10	REVISED 2009-10	APPROVED 2010-11
Personnel Services	149,215	157,930	137,310	134,800
Supplies	4,313	12,100	8,800	11,300
Maintenance	610	1,790	1,790	0
Other Services and Charges	17,299	25,940	16,440	26,460
Capital Outlay	0	0	0	0
TOTAL	171,437	197,760	164,340	172,560
Total Full-Time Personnel	3	3	3	3

RISK MANAGEMENT

FY 09-10

Accomplishments

- Continued to meet and work with City-wide Safety Committee to improve and expand new Safety Program.
- Verified Risk property database for accuracy of addresses and square footage with City's GIS and Building Inspections Divisions.
- Provided 1613 hours of training to 389 employees on various safety, health and liability related topics.
- Reviewed 251 contracts, agreements, bid proposals and other documents.
- Investigated 64 liability claims that were filed against the City.
- Closed 35 damage claims for the City totaling \$119,050 in recovered losses.

FY 11-12

Goal

Reduce vehicle accident frequency and cost.

Objective

- Review current policies on driving while using electronic devices.

Goal

Reduce the frequency rate of on-the-job injuries.

Objectives

- Explore incorporating post-offer functional capacity evaluations for all physically demanding positions.
- Explore the feasibility of implementing post injury drug tests.

SELF-INSURANCE FUND

During 1984, the City established a Self-Insurance Fund to separately report the activities of the City's general and professional liability, health, life, property, and worker's compensation insurance plans.

General and Professional Liability

With the exception of the Abilene Regional Airport, the City is totally self-insured for its general and professional liability exposures. The City does purchase an airport liability policy for bodily injury and property damage. The City informally budgets for current claims based on actuarial valuation and historical data.

Health Insurance

The City's health insurance program is a self-insured, cash flow plan. The City and each covered employee makes a pre-determined monthly contribution to the plan. All claims are processed by a third-party administrator (TPA). The TPA pays claims based on the City's plan and is reimbursed by the City for the amount paid. The TPA charges the City a fee per each covered employee to administer the plan. The TPA also secures bids for aggregate and individual stop loss coverage. The City informally budgets for current claims, administrative costs, and stop loss coverage based on actuarial valuations and current health care statistics.

Prescriptions for medication are covered through a self-insured prescription card. Under this plan, the card holder pays one pre-set co-payment for generic medications and a higher co-payment for name brand drugs with the City paying the difference, thereby sharing the cost between the City and the card holder. The City funds for expected claims and pays actual costs plus an administrative fee per claim processed.

Life Insurance

The City provides \$5,000 of term life insurance for each employee covered under the health plan. Employees also have the option of purchasing additional coverage in \$5,000 increments. The City informally budgets for these premium costs based on historic data.

Property Insurance

The City's property insurance program includes a blanket property insurance policy of \$217,145,603 with a \$250,000 self-insured retention on a per occurrence basis.

Workers' Compensation

The City's workers' compensation plan is administered by the Texas Political Subdivisions (TPS), a joint insurance fund. The City is a "cash flow" member of this fund and pays TPS a flat fee to administer the plan. TPS reviews and processes all workers' compensation claims and secures bids for the City's excess workers' compensation policy. The City informally budgets for current claims based on actuarial valuations and historical data.

ADMINISTRATIVE SERVICES

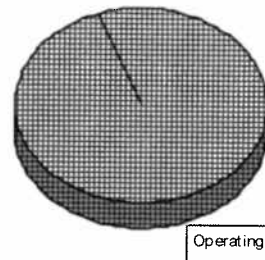
Technology Fund DEPARTMENT SUMMARY

DEPARTMENT REVENUE	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Operating Budget	\$1,565,191	\$1,506,520	\$1,328,590
Sale of Equipment	5,966	4,500	4,500
Misc. Revenue	17,133	1,720	1,200
TOTAL	\$1,588,290	\$1,512,740	\$1,334,290

EXPENDITURES BY DIVISION	ACTUAL 2008-09	REVISED 2009-10	APPROVED 2010-11
Operating Budget	\$1,401,078	\$1,646,230	\$1,275,560
TOTAL	\$1,401,078	\$1,646,230	\$1,275,560

EXPENDITURES BY CLASSIFICATION APPROVED 2010-11

Operating	<u>\$1,275,560</u>
Total	\$1,275,560



**5 YEAR
CAPITAL IMPROVEMENTS**



ABILENE IMPROVEMENT AND MAINTENANCE SYSTEM

The Abilene Improvement and Maintenance System (AIMS), is a long range financial planning and protection program for the City and has been incorporated into our Financial Policies. All major components of the system must work in harmony with each other and in a planned and orderly fashion. AIMS provides a systematic approach to the providing and sustaining of City services to the community. In addition, by utilization of such a system, the citizens would be assured of continued progress throughout the years rather than being called upon to make decisions in regards to a major deterioration of the infrastructure. With AIMS in place, the decisions would be based upon the ability to stay one step ahead of the deterioration.

AIMS is composed of eight major programs or components. Each program is a stand alone component of the overall system for planning and protecting the assets of the City. Although each program can function independently of other components, proper financial planning and asset protection requires the harmonious action of all eight components to achieve the community needs and resources to assure success.

The eight major programs or components of AIMS are:

1. Annual Operating Budget
2. Federal and State Grants
3. Private Grants and Donations
4. Equipment Replacement
5. Assessment Paving
6. Facilities and Infrastructure Improvement/Maintenance
7. Minor Improvement Program
8. Major Improvement Program

The two major components of AIMS are the Minor and Major Improvement programs. A brief description of each follows:

Minor Improvement Program

The Minor Improvement Program establishes an ongoing capital infusion for basic infrastructure needs. These projects would include streets, bridges, traffic control, parks, localized drainage programs/creek cleaning, and police/fire equipment. The methods for funding the program would be the utilization of certificates of obligation and/or contractual obligations.

A Certificate of Obligation is a debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for construction of public works; purchase of materials,

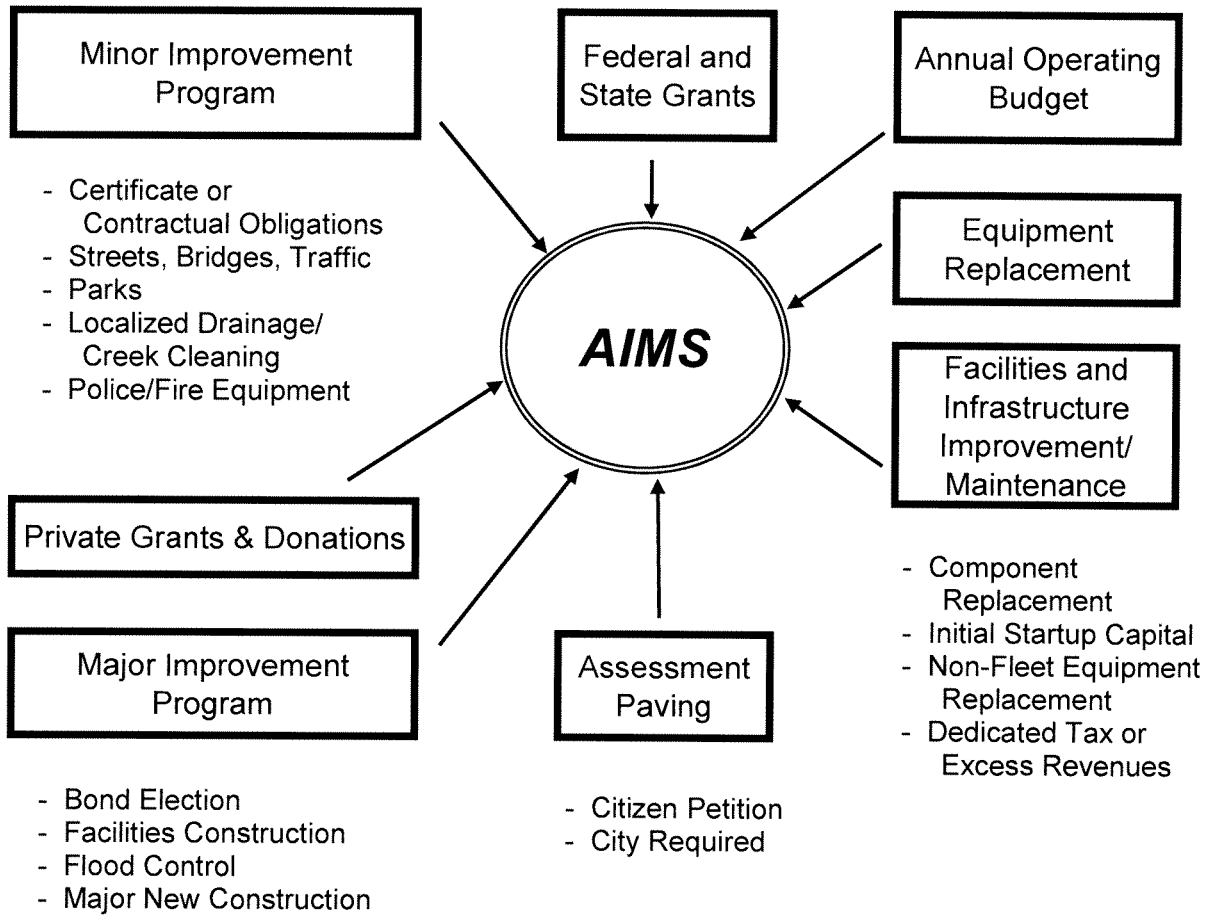
supplies, equipment, machinery, buildings, land, and right-of-ways for authorized needs and purposes; or payment of contractual obligations for professional services.

Certificates of Obligation are issued by ordinance, approved by the Attorney General, and are legally binding on the City. Citizens have the right to stop issuance of certificates by a petition signed by at least five percent of the qualified voters protesting the issuance of the certificates and such petition is received before the authorization by the City Council. If such petition is received, an election would have to be held if the Council wished to proceed in issuing the debt. Once authorized by the Council, the certificates cannot be revoked.

Major Improvement Program

The Major Improvement Program consists of major projects requiring substantial funding. This funding is secured through bond elections authorizing general obligation bonds. Bond elections in the City of Abilene have not been on a scheduled routine, rather have been sporadic based upon various factors. From 1969 until 1979 there were no elections held for improvements to facilities or infrastructure. In 1979, voters approved \$23.3 million in improvements. In 1983, an election was held that would have provided \$49.7 million for various purposes. This election however was not successful on any proposition. In 1986, an election was called in the amount of \$10.2 million with \$9.8 million being successfully approved by the voters. In 1989, the last sale of bonds authorized in the 1986 election was made. In 1992, a bond election was held in the amount of \$12.4 million with \$925,000 being successfully approved by the voters for fire equipment improvements. In 1998, a bond election was held in the amount of \$21 million with \$17.95 million successfully approved by the voters for street and traffic improvements, senior citizen center, central fire station, emergency operations center (EOC), and other public safety improvements. In 2006, voters approved \$29.82 million in improvements for street and traffic, stormwater and drainage, airport, zoo, sidewalks, ballfields and parks, and Lake Fort Phantom Hill park/boat ramps/docks and Dyess recreation area.

ABILENE IMPROVEMENT AND MAINTENANCE SYSTEM



CAPITAL IMPROVEMENTS PROGRAM

The City of Abilene's Capital Improvements Program (CIP) is a 5-year plan used to identify needed capital projects and to coordinate the financing and timing of these projects. The first year of the CIP is the capital budget. The operating costs associated with the capital budget are incorporated in the annual budget to appropriate funds for the specific improvements. Projects scheduled for subsequent years in the program are approved only on a planning basis and do not receive expenditure authority until they are incorporated in a capital budget. However, potential funding is identified for planning purposes. The CIP is a rolling process where subsequent year items in the capital program are moved up in each future year and reconsidered in subsequent years.

The City's CIP process is outlined in the following process chart. The chart is used as a time line and a format to produce the capital budget and the 5-year CIP plan. The process begins with citizen input meetings in the community. The Departments request needed capital projects. In making each request, the basic rule is "Keep it Simple," be "Realistic," and be "Practical." Once the Department's proposed packets are completed, they submit their 5-year plan. These documents are submitted to the Planning and Zoning (P & Z) Commission for review and recommendation to the City Manager. The P & Z Commission will forward the CIP plan with their opinion of which projects are necessary or desirable during the forthcoming 5-year period. During this process, appropriate funding is determined for each of the first year projects, and a proposed capital budget and 5-year plan is submitted by the City Manager to the City Council for their consideration and approval. The Finance Department conducts an analysis of the capital project requests to assure that sufficient data has been provided and that cost estimates are reasonable. Once the analysis is complete, all requests are produced in final document form and compiled into a draft capital budget and 5-year CIP document. Upon Council adoption, the final CIP document is produced and distributed to the Departments for implementation of the program.

2010 CIP PROGRAM SCHEDULE

October 1 - 31	Citizen suggestions requested
November 2	Public hearing held with the Planning & Zoning Commission for citizen input
November 2 - December 4	Departments prepare project sheets and priority lists
November 6	Deadline for citizen suggestions
December 4	City departments deadline for project sheets and priority lists
December 7 - 31	Departments meet to develop consensus on project priorities
January 4	Preliminary report to the Planning and Zoning Commission
February 1 - 15	CIP considered by Planning and Zoning Commission for comments and formal recommendation
February 1 - 25	City Manager develops final recommendation for funding and 5-year Plan
March 11	Presentation of 5-year Plan and Budget to City Council
March 25	Public Hearing and final action by the City Council
August - December	Certificates of Obligation Sale

Financing the Capital Improvements Program

The CIP projects receive funding from various sources but primarily rely on Certificates of Obligation (C.O.). Other sources of funding include General Obligation (G.O.) Bonds, General Fund Revenue, Water and Sewer Utility Fund Revenues and State and Federal funds in the form of grants.

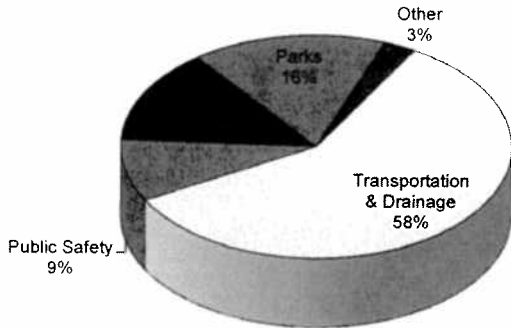
General Obligation (G.O.) bonds are funds which have been approved by the voters during a previous bond election. Utility fund revenues are derived from the fees charged to users of the systems. A Certificate of Obligation, (C.O.) has the same legal status as a G.O. bond but it is issued by an ordinance of the City Council and approved by the Attorney General. A C.O. does not involve a vote of the citizens except in certain rare cases.

Conclusion

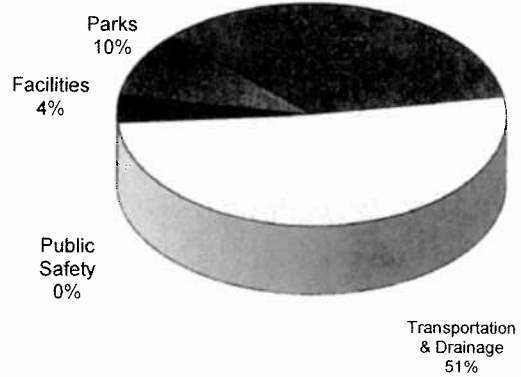
The CIP is a document dedicated to a process designed to identify both the capital improvement needs and priorities of the City over a five-year period in concert with projected funding levels and the Strategies included in the *Comprehensive Plan*. Actual programming of projects is dependent upon the fiscal resources available. Funding constraints may preempt the actual inclusion of projects in the current CIP but may be listed as priorities for funding should resources become available.

City of Abilene 2010-2014 CIP Distribution and Comparison Chart

2010

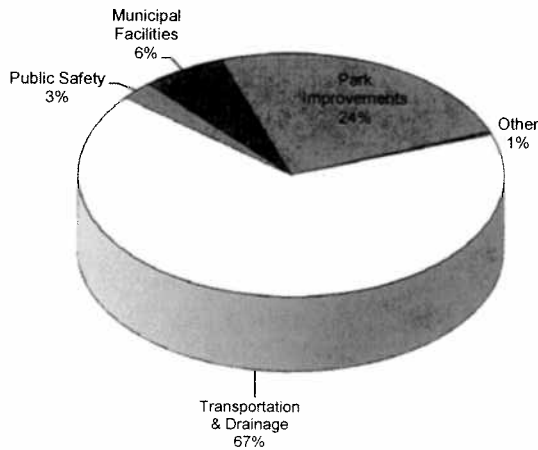


2009

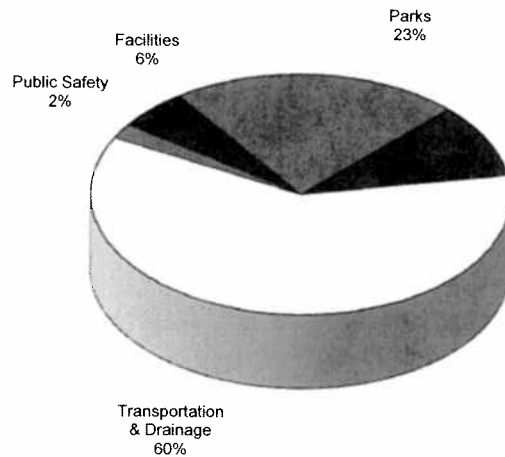


Transportation & Drainage	\$820,000	Transportation & Drainage	\$1,320,000
Public Safety	\$126,000	Public Safety	\$0
Facilities	\$191,000	Facilities	\$100,000
Parks	\$226,000	Park Improvements	250,000
Other	\$37,000	Other	900,000
Total	\$1,400,000	Total	\$2,570,000

5-Year 2010-2014



5-Year 2009-2013



Transportation & Drainage	\$5,641,000	Transportation & Drainage	\$5,468,000
Public Safety	\$211,000	Public Safety	\$183,000
Municipal Facilities	\$544,000	Facilities	\$489,000
Park Improvements	\$2,074,000	Park Improvements	2,014,000
Other	\$37,000	Other	900,000
Total	\$8,507,000	Total	\$9,054,000

CAPITAL IMPROVEMENTS PROGRAM Annual Operating and Non-Financial Impact of FY 2010–11 Funding

The following describes the impact that capital projects receiving funding in FY 2010-11 will have on the operating budget as well as the non-financial impact. Capital projects with no impact to the operating budget are not included.

Street Improvements:

Street Improvements in the Capital Improvement Program include pavement rehabilitation as well as street reconstruction. The projects are intended to fund reconstruction of various residential intersections, streets, curbing, drainage, sidewalks, signage, and signalization. There will be a decrease in maintenance of the street system of approximately \$2,000 due to the decreased frequency of the repairs. The EN 16th reconstruction project street that is in very poor condition will be reconstructed of 1.2 linear miles and will save approximately \$4,500 in maintenance costs. This street is designated as a priority route on the Master Plan and is a collector street as well as serving residential traffic. By reconstructing this street it decreases traffic safety issues. This Capital project will provide for an enhanced level of service as well as a safety enhancement on roadways of our city.

Traffic/Transportation Improvements:

There are many locations in the city where a sidewalk exists without curb ramps. This project will provide for installation of several such ramps at select locations. This curb ramp program will improve access for citizens and visitors with mobility limitations in our community.

Most of the alleys in the City of Abilene are unpaved. Approximately 35 miles of alleys were initially constructed with asphalt pavement. These alleys are in poor condition and need to be reconstructed. Priorities will be given to alleys that serve homes with rear access only, carry high volumes of drainage, do not have buried utilities, are hazardous to vehicular traffic, receive high volumes of citizen complaints, and require significant maintenance. The decreased maintenance costs of the alleys program is approximately \$5,000.

Public Safety Improvements:

It was determined through a city wide environmental audit that the Abilene Fire Department's D.C. Musick Training Facility has contaminated soil from years of previous use. This Capital Improvement Project includes site work, drainage to the retention/aeration pond, pond aeration, mechanical and electrical, approved fuel storage container, and reconstruction of training props. The community and environment will benefit by removing the current contamination and constructing training props that minimize the risk of future contamination. The community will also benefit through the knowledge that the D.C. Musick Facility will be in compliance with environmental regulations. This training facility is also used for the Area Fire Control Conference that is held annually for area volunteer departments.

The Firing Range of the Abilene Police Department is utilized by city personnel, as well as personnel from numerous other law enforcement agencies and the military. The pistol pad is in a current state of disrepair. The resurfacing of the pistol pad will leave a more professional appearance, as well as elimination the constant upkeep and safety issues of the deteriorated pad saving maintenance costs of approximately \$250. Upon completion of this project it is anticipated that the Abilene Police Department will be able to most law enforcement conferences providing a positive economic impact on our community.

Municipal Facilities Improvements:

Several of the buildings at the Abilene Zoo have chronic roof leaks. This has become an animal health issue in animal holding areas, employee safety issue, and animal safety issue. These roof repairs will bring animal holding areas and staff work areas up to industry standards and regulations set for the by the USDA and Association of Zoos and Aquariums (AZA) and allow the zoo staff to properly care for the animals under their charge, while at the same time reducing the potential of injury to zoo personnel. There will be a decrease in building maintenance costs due to constant cleanup activities as well as salary costs of maintenance personnel overtime of approximately \$7,000.

The Rose Park Tennis Center is heavily used the citizens of Abilene for league play, tournaments, and lessons. The roof at this location is in need of repair. The repair of the roof is anticipated to increase tournaments at this facility having an economic impact of over \$2,000,000 annually to Abilene.

Park Improvements:

Athletic field lighting will be added at three different parks. The new lights will increase the electric usage by approximately \$10,000. The new lighting systems will help Abilene be more attractive for tournaments and provide more flexibility to the leagues for scheduling.

Two playgrounds will be replaced in the current Capital Improvement Program. Our playgrounds are popular, heavily used facilities. These current playgrounds are a safety concern. Safety and design standards are frequently updated. The new equipment will meet the new play, safety, and accessibility design standards. A decrease in maintenance of approximately \$500 will result upon completion of this project.

Replacement of the pump station at Maxwell Golf Course will improve the efficiency of the system. The irrigation system is over 30 years old and very out of date and inefficient. The new system will require less maintenance and will allow much more efficient use of water. The result will be a quality turf with less labor, less water, and more attractive for individual golfers as well as tournaments at the facility.

**CITY OF ABILENE
 CERTIFICATES OF OBLIGATION, SERIES 2010
 \$1,400,000
 December 16, 2010
 Sold in the Aggregate**

Street Improvements

Pavement Rehabilitation - Various Locations	\$300,000
EN 13th, College Dr, EN 16th Reconstruction	<u>370,000</u>
	\$670,000

Traffic/Transportation Improvements

ADA Curb Ramps - Various Locations	\$50,000
Paved Alley Reconstruction - City Wide	<u>100,000</u>
	\$150,000

Public Safety Improvements

Environmental Remediation - Fire Department	\$100,000
Firing Range Pad Repair - Police Department	<u>26,000</u>
	\$126,000

Municipal Facilities Improvements

Roof Repairs - Zoo	\$81,000
Giraffe Bridge Structural Repairs - Zoo	60,000
Roof Repairs - Tennis Center	<u>50,000</u>
	\$191,000

Park Improvements

Athletic Field Lighting Project - Parks	\$41,000
Playground Modernization - Parks	120,000
Maxwell Golf Irrigation - Parks	<u>65,000</u>
	\$226,000

Contingency	\$37,000
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Total Sale	<u>\$1,400,000</u>
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APPENDIX



CITY OF ABILENE

LIST OF CITY OFFICIALS

Larry D. Gilley	City Manager
David Vela	Assistant City Manager
Richard Burdine	Assistant City Manager
Dan Santee	City Attorney
Danette Dunlap	City Secretary
Ronnie Kidd	Managing Director for Administration
Mindy Patterson	Director of Finance
Jon James	Director of Planning & Development Services
Megan Santee	Interim Director of Public Works
Stan Standridge	Police Chief
Ken Dozier	Fire Chief
Don Green	Director of Aviation
Mike Hall	Director of Community Services
Tommy O'Brien	Director of Water Utilities

BUDGET STAFF

Mindy Patterson	Director of Finance
Mike Rains	Assistant Director of Finance
Pam McComas	Accountant III
Alice Jackson	Accountant III
Chris Moscarelli	Accountant II
Linda Smith	Executive Secretary

CITY OF ABILENE, TEXAS

CITY OF ABILENE

TOP TEN TAXPAYERS
 BASED ON TOTAL REAL AND PERSONAL PROPERTY VALUE

<u>Name of Taxpayer</u>	<u>Nature of Business</u>	2010 <u>Assessed Valuation</u>	% of Total <u>Budgeted Tax Roll</u>
AEP Texas North Company	Electric Transmission & Distribution	\$58,858,543	1.21%
NC SCHI, Inc	Abilene Regional Medical Center - Private Hospital	55,583,151	1.14%
MAI Investors Limited Ptshp.	Mall of Abilene	39,000,000	0.80%
Eagle Aviation Service Inc.	Aircraft Maintenance	34,660,480	0.71%
Union Drilling Inc	Natural Gas Drilling Services	27,603,000	0.57%
Wal-Mart Stores East, Inc.	Discount Store	23,555,170	0.49%
Southwestern Bell Telephone	Public Telephone Provider	22,714,670	0.47%
Bridgestone Bandag LLC	Tire Manufacturer	19,142,177	0.40%
Lowe's Home Centers Inc	Home Improvement Store	19,129,963	0.40%
PWP Industries Inc	Plastic Products Manufacturer	<u>18,603,477</u>	<u>0.38%</u>
		\$318,850,631	6.53%

CITY OF ABILENE, TEXAS

SUMMARY OF STATE AND FEDERAL ASSISTANCE

MAJOR FEDERAL ASSISTANCE PROGRAMS TO CITY:

	<u>FY 09-10</u>	<u>FY 10-11</u>
Department of Housing and Urban Development:		
Community Development Block Grant	\$1,092,127	\$1,179,667
CDBG - R Stimulus	292,839	266,265
HOME Investment Partnership	618,021	615,770
Department of Energy		
Energy Efficiency Conservation Stimulus	1,131,600	89,515
Department of Transportation:		
FTA Section 5307 Capital Assistance	730,120	560,000
FTA Section 5307 Operating Assistance	747,910	847,455
FTA Section 5307 Planning Assistance	92,840	92,400
FTA Congressional Earmark	400,000	158,400
FTA Section 3037 Access to Jobs	124,725	86,675
FTA Section 5310 Stimulus	2,057,640	164,212
FAA Airport Improvement #35	117,515	415,273
FAA Airport Improvement #37	3,738,806	1,133,248
FAA Airport Improvement #38	807,513	0
FAA Airport Improvement #39	749,740	4,450,260
FAA Airport Improvement #40	0	1,999,652
Small Community Air Service Development Program	25,904	0
Department of Health and Human Resources:		
Public Health Preparedness	142,690	142,690
Public Health Preparedness - Discretionary	92,042	11,736
H1N1 Preparedness	377,145	0
Medical Transportation for Transit	240,000	230,000
Department of Interior Fish & Wildlife Service		
Sport Fish & Restoration, Boating Access	0	331,884
Department of Justice:		
Edward Byrne Justice Recovery Act	301,618	0
Department of Agriculture:		
Special Supp. Food Programs - WIC	767,410	790,560

NON-MAJOR FEDERAL ASSISTANCE PROGRAMS TO CITY:

Department of Transportation:		
FHWA - UMTA Studies - Highway Planning	203,269	213,269
FTA Section 5303 Transportation Planning	46,731	46,731
Department of Homeland Security:		
Emergency Management Assistance	60,000	60,000
Assistance to Firefighters	21,219	0
State Homeland Security Program	0	80,000
Department of Education:		
Technical Assistance Negotiated Grant	79,813	79,467
Inter-Library Loan	98,555	98,555
Department of Health and Human Resources:		
Senior Citizens Nutritional	100,000	100,000
Senior Citizens Social	22,000	22,000

CITY OF ABILENE, TEXAS

SUMMARY OF STATE AND FEDERAL ASSISTANCE

	<u>FY 09-10</u>	<u>FY 10-11</u>
Department of Justice:		
National Children's Alliance	0	10,000
Bulletproof Vest Partnership Program	1,911	0
Edward Byrne Justice Assistance Grant	70,876	69,257
Total Federal Assistance Programs to City:	\$15,352,579	\$14,344,941
 STATE ASSISTANCE TO CITY:		
Texas Comptroller of Public Accounts		
Law Enforcement Officer Standards and Education	\$17,280	\$15,400
 Texas Department of Transportation:		
TxDOT- Operating Assistance	375,000	360,000
TxDOT- Preventive Maint Assistance	10,000	0
TxDOT- Capital Assistance	59,478	50,000
TxDot-Routine Airport Maint Program	13,610	15,000
 Texas State Library and Archives Commission:		
Public Library Systems	300,000	300,000
Lone Star Program	33,027	25,580
 Children's Advocacy Center of Texas:		
Children's Advocacy Center	74,761	74,763
 Texas Department of Health and Human Services:		
Maternal and Child Health Services - ACCHRD	99,450	56,140
Primary Care	175,000	175,000
Immunization Program	169,790	169,790
RLSS/LPHS	161,467	161,467
TB	20,000	28,960
HIV	20,000	0
Local City CVD and Stroke Prevention Plan	0	30,000
Refugee	200,500	216,280
 Texas Office of the Attorney General		
Other Victim Assistance Grant Program	45,290	47,379
 Texas Parks & Wildlife:		
Abilene Lake Fort Phantom Parks	500,000	0
Zoo Enhancement - backyard exhibit	0	195,210
Total State Assistance Programs to City:	\$2,274,653	\$1,920,969
GRAND TOTAL OF STATE AND FEDERAL ASSISTANCE:	\$17,627,232	\$16,265,910

CITY OF ABILENE, TEXAS

**TOTAL AUTHORIZED FULL-TIME PERSONNEL SUMMARY
ALL FUNDS COMPARISON BY DEPARTMENT
2010-2011 BUDGET**

(As approved in FY 2011 without regard to the
Department's prior placement in organization or funding.)

	<u>APPROVED BUDGET 2008-2009</u>	<u>APPROVED BUDGET 2009-2010</u>	<u>APPROVED BUDGET 2010-2011</u>
GENERAL GOVERNMENT	19	18	16
ADMINISTRATIVE SERVICES	38	37	37
FINANCE	96	94	95
PLANNING & DEVELOPMENT SERVICES	58 *	53	49
ECONOMIC DEVELOPMENT	5	4	4
PUBLIC WORKS	179	167	163
POLICE	244	247	246
FIRE	177	177	176
AVIATION	19	19	18
COMMUNITY SERVICES	186	179	178
WATER UTILITIES	<u>143</u>	<u>144</u>	<u>144</u>
TOTAL FULL-TIME POSITIONS	<u>1164</u>	<u>1139</u>	<u>1126</u>

* The Housing division transitioned to a separate entity as the Housing Authority of City of Abilene effective FY09. This resulted in 21 positions being transferred out of the City of Abilene and into the Housing Authority entity.

CITY OF ABILENE, TEXAS

PERSONNEL SCHEDULE
BY DEPARTMENT
FY 2010 - 2011

		Approved 2008-09	Approved 2009-10	Approved 2010-11
GENERAL GOVERNMENT				
<u>CITY SECRETARY</u>				
0030	City Secretary	1	1	1
4001	Assistant City Secretary	1	1	1
		<hr/>	<hr/>	<hr/>
		2	2	2
<u>Temporary</u>				
4618	Record Inventory Specialist	1	1	0
<u>CITY MANAGER</u>				
0010	City Manager	1	1	1
0015	Assistant City Manager	2	2	1
6416	Div. Admin.-Communications & Media Rel.	1	1	1
4636	Management Analyst	1	1	1
4431	Secretary to City Manager	1	1	1
4225	Communications & Media Relations Spec.	1	1	1
		<hr/>	<hr/>	<hr/>
		7	7	6
<u>LEGAL</u>				
0025	City Attorney	1	1	1
7105	Assistant City Attorney	1	1	1
6110/6402/6805	Attorney I/II/III	4	3	3
4426	Legal Assistant	2	3	2
3238	Legal Secretary	1	0	0
		<hr/>	<hr/>	<hr/>
		9	8	7
<u>OFFICE OF HOMELAND SECURITY</u>				
6040	Division Manager - Homeland Security	1	1	1
		<hr/>	<hr/>	<hr/>
		1	1	1
<u>Temporary</u>				
4423	Homeland Security Technician	1	1	0
		<hr/>	<hr/>	<hr/>
		19	18	16
ADMINISTRATIVE SERVICES				
<u>HUMAN RESOURCE SERVICES</u>				
0020	Managing Director for Administration	1	1	1
6803	Assistant Director of Administrative Services	1	1	1
6416	Division Administrator - Human Resources	1	1	1
6416	Division Admin. - Training & Empl. Devel.	1	1	1
6040	Division Manager-Employee Benefits	1	1	1
4912	Payroll Coordinator	1	1	1
3730/4320/4655	HR / Training / Risk Specialist I / II / III	5	5	5
		<hr/>	<hr/>	<hr/>
		11	11	11
<u>INFORMATION TECHNOLOGY</u>				
6416	Division Administrator - GIS*	1	1	1
6416	Division Administrator - Network Operations	1	1	1
5645	CAD System Manager	1	1	1

CITY OF ABILENE, TEXAS

		<u>Approved 2008-09</u>	<u>Approved 2009-10</u>	<u>Approved 2010-11</u>
<u>INFORMATION TECH. (Continued)</u>				
5626	Network Manager	1	1	1
5323	Program Coordinator - 911	1	1	1
4615/5110/5615	Computer Programmer I / II / III	4	4	5
4052/4401	GIS Technician I / II	2	2	2
3409/4225/4653	Micro Systems / Telecommun. Tech. I / II / III	7	6	5
*One position funded by grants or other agencies		<hr/> 18	<hr/> 17	<hr/> 17
<u>Part-time</u>				
3408/4224/4656	Micro Systems Technician I / II / III	0	0	2
<u>Temporary</u>				
4226/4652	Micro Systems Technician II / III	1	2	0
 <u>COMMUNICATION SERVICES</u>				
6040	Division Manager - Communication Services	1	1	1
4309	Electronics Technician III	2	2	2
		<hr/> 3	<hr/> 3	<hr/> 3
 <u>RISK MANAGEMENT</u>				
5146	Safety/Claims Coordinator	2	2	2
3730/4320/4655	HR / Training / Risk Specialist I / II / III	1	1	1
		<hr/> 3	<hr/> 3	<hr/> 3
 <u>COACH - EMPLOYEE CLINIC</u>				
6810	Physician Assistant	1	1	1
4840/5137	Nurse I / II	1	1	1
2702	Administrative Clerk II	1	1	1
		<hr/> 3	<hr/> 3	<hr/> 3
Department Full Time Total		<hr/> 38	<hr/> 37	<hr/> 37
 FINANCE				
<u>FINANCE ADMINISTRATION</u>				
0040	Director of Finance	1	1	1
7120	Deputy Director of Finance	1	0	0
6803	Assistant Director of Finance	1	2	2
5213	Internal Auditor	1	1	1
4600/5233/5604	Accountant I / II / III	3	3	3
3703	Accounting Technician III / Finance Asst.	1	1	1
		<hr/> 8	<hr/> 8	<hr/> 8
 <u>ACCOUNTING</u>				
6040	Division Manager - Accounting	1	1	1
3703	Accounting Technician III	1	1	1
2903	Accounting Technician II	5	5	5
		<hr/> 7	<hr/> 7	<hr/> 7
 <u>PURCHASING</u>				
6040	Division Manager - Purchasing	1	1	1
2702	Administrative Clerk II	2	2	2
		<hr/> 3	<hr/> 3	<hr/> 3
 <u>MUNICIPAL COURT</u>				
0045	Judge	2	1	1
6040	Division Manager - Municipal Court	1	1	1

CITY OF ABILENE, TEXAS

		<u>Approved 2008-09</u>	<u>Approved 2009-10</u>	<u>Approved 2010-11</u>
	<u>MUNICIPAL COURT</u> (Continued)			
4801	City Marshal	5	5	5
3630	Court Clerk III	2	2	2
2658/2863/3279	Court Clerk Trainee / I / II *	9	8	8
	*One position funded by grants or other agencies	<u>19</u>	<u>17</u>	<u>17</u>
	<u>Part-Time</u>			
2659/2864/3280	Court Clerk Trainee / I / II	0	1	1
	<u>FACILITIES MAINTENANCE</u>			
6040	Division Manager - Facilities Maintenance	1	1	1
3515/4135	Maintenance Electrician I / II	3	3	3
3505/4116	Air Conditioning Specialist I / II	2	3	3
2015/3303	Building Maintenance Specialist I / II	4	3	3
2702	Administrative Clerk II	1	1	1
		<u>11</u>	<u>11</u>	<u>11</u>
	<u>CUSTODIAL SERVICES</u>			
6040	Division Manager - Custodial Services	1	1	1
3614	Custodial Crew Chief	0	1	1
1602/1915	Custodian I / II*	19	18	18
	*One position funded by grants or other agencies	<u>20</u>	<u>20</u>	<u>20</u>
	<u>Part-Time</u>			
1603	Custodian I	6	6	6
	<u>FLEET MANAGEMENT</u>			
6040	Division Manager - Fleet Management	1	1	1
4210	Fleet Analyst	1	1	1
2702	Administrative Clerk II	1	1	1
		<u>3</u>	<u>3</u>	<u>3</u>
	<u>FLEET MAINTENANCE</u>			
6040	Division Manager - Fleet Maintenance	1	1	1
4681	Supervisor II - Maintenance	1	1	1
4231	Lead Supervisor	1	1	1
3733	Welder II	2	2	2
3404/3710	Equipment Mechanic I / II	13	12	12
3324	Storage Facility Coordinator	0	0	1
3020	Parts/Warehouse Worker II	1	1	1
2837	Secretary I	1	1	1
2835/3102	Equipment Technician/Equip. Mech. Trainee	4	5	5
2417	Parts/Warehouse Worker I	1	1	1
		<u>25</u>	<u>25</u>	<u>26</u>
	Department Full Time Total	<u>96</u>	<u>94</u>	<u>95</u>
	PLANNING & DEVELOPMENT SERVICES			
	<u>PLANNING & DEVELOP. SVCS. ADMIN.</u>			
0055	Director of Planning & Development Svcs.	1	1	1
6803	Assistant Director of Plan. & Develop. Svcs.	2	1	1
3510	Executive Secretary	1	1	1
		<u>4</u>	<u>3</u>	<u>3</u>

CITY OF ABILENE, TEXAS

		Approved 2008-09	Approved 2009-10	Approved 2010-11
<u>PLANNING SERVICES</u>				
6416	Division Administrator - Planning Services	1	1	1
5025/5353/5832	Planner I / II / III	5	5	5
4690	Zoning Inspector	1	1	0
4052/4401	GIS/Planning Technician I / II	1	1	1
		<hr/> 8	<hr/> 8	<hr/> 7
<u>BUILDING INSPECTION</u>				
6807	Building Official	1	1	1
6005	Assistant Building Official	1	1	1
5029	Plans Examiner/Coordinator	1	1	1
4666	Plans Examiner/Permit Specialist	1	0	0
4645	Mechanical/Plumbing Inspector	3	3	3
4623	Electrical Inspector	2	2	2
4603	Building Inspector	2	2	2
3621	Development & Permit Technician I	2	2	0
2702	Administrative Clerk II	0	0	1
		<hr/> 13	<hr/> 12	<hr/> 11
<u>COMMUNITY ENHANCEMENT</u>				
6416	Division Administrator *	1	1	0
5327	Keep Abilene Beautiful Coordinator (to SWU)	1	1	0
5365	Code Compliance Manager*	1	1	1
4611	Code Enforcement Officer*	4	4	4
3259	Secretary II *	1	1	1
2702	Administrative Clerk II *	1	1	1
		<hr/> 9	<hr/> 9	<hr/> 7
*Eight positions funded by grants or other agencies				
<u>ENVIRONMENTAL HEALTH</u>				
5320	Environmental Health Manager	1	1	1
4676/5151	Sanitarian I/II	3	3	3
		<hr/> 4	<hr/> 4	<hr/> 4
<u>Part-Time</u>				
1505	Health Utility Worker	1	1	1
<u>ANIMAL SERVICES</u>				
6040	Division Manager - Animal Services	1	1	1
4681	Supervisor II	1	0	0
3800	Animal Control Officer II	1	1	1
3208	Animal Control Officer I	5	5	5
3202	Administrative Animal Control Officer	1	1	1
2401	Animal Control Shelter Attendant	3	3	3
2201	Administrative Clerk I	1	1	1
		<hr/> 13	<hr/> 12	<hr/> 12
<u>NEIGHBORHOOD SERVICES</u>				
6040	Division Manager - Neighborhood Services	1	1	1
4636	Management Analyst*	1	1	1
4415/3711	Housing Counselor I / II	2	1	1
3712/4120	Housing Inspector I / II	2	1	1
2909	Housing Services Specialist	0	1	1

CITY OF ABILENE, TEXAS

		Approved 2008-09	Approved 2009-10	Approved 2010-11
<u>NEIGHBORHOOD SERV. (Continued)</u>				
2201	Administrative Clerk I	1	0	0
*Two positions funded by grants or other agencies		7	5	5
Department Full Time Total		58	53	49
ECONOMIC DEVELOPMENT				
<u>ECONOMIC DEVELOPMENT</u>				
0015	Assistant City Manager for Economic Dev.*	1	1	1
6416	Division Administrator-Economic Develop.	1	1	1
5018	Economic Development Specialist*	1	0	0
5014	Construction Project Manager*	1	1	1
3820	Secretary to Assistant City Manager	1	1	1
*Four positions funded by grants or other agencies		5	4	4
Department Full Time Total		5	4	4
PUBLIC WORKS				
<u>PUBLIC WORKS ADMINISTRATION</u>				
0090	Director of Public Works	1	1	1
6803	Assistant Director of Public Works	0	1	1
6416	Division Administrator - Public Works	2	1	1
5023	Land Agent II	1	1	1
3510	Executive Secretary	1	1	1
3259	Secretary II	1	0	0
		6	5	5
<u>ENGINEERING</u>				
7010	City Engineer	1	0	0
5635 / 6035	Professional Engineer I / II	2	1	1
5068	Construction Inspector III	1	1	1
3708/4205	CAD Technician I / II	1	0	0
3503/4619	Construction Inspector I / II	3	2	1
4113/4313/4816	Engineering Technician I / II / III	3	3	3
		11	7	6
<u>Temporary</u>				
1515	Engineering Intern	1	0	0
3708	CAD Technician I	1	0	0
		2	0	0
<u>STREET AND MAINTENANCE SERVICES</u>				
6416	Division Admin. - Street & Maintenance Svcs.	0	1	1
6040	Division Manager - Street & Maint. Svcs.	1	0	0
5034	Supervisor III - Street & Maint. Services	1	1	0
4242 / 4681	Supervisor I / II - Street & Maint. Services	5	4	4
3901	Pavement Management Technician	1	0	0
3815	Office Coordinator	1	1	1
2515/2840/3138 3420/3735	Street Maintenance Tech. I / II / III / IV / V	23	49	44
3613	Concrete Finisher II	2	0	0

CITY OF ABILENE, TEXAS

		Approved 2008-09	Approved 2009-10	Approved 2010-11
	<u>STREET & MAINT. SERV. (Continued)</u>			
2820/3406	Heavy Equipment Operator I/II	10	0	0
3403	Concrete Finisher I	1	0	0
2835	Equipment Technician	1	0	0
2709	Equipment Operator II*	4	0	0
2702	Administrative Clerk II	1	1	0
2510	Equipment Operator I *	12	0	0
	*Four positions partially funded by grants or other agencies	63	57	50
	<u>Temporary</u>			
2316	Maintenance Worker II	1	1	1
2228	Maintenance Worker I	2	2	2
		3	3	3
	<u>TRAFFIC & TRANSPORTATION</u>			
6822	Traffic Transportation Administrator	1	1	1
6419	Traffic Engineer	0	1	1
5362	Traffic Signal Manager	1	1	1
4681	Supervisor II - Traffic Operations	1	1	1
4242	Supervisor I - Traffic Operations	1	1	0
4113/4313	Engineering Technician I / II	1	1	0
3261/4340	Traffic Signal Technician I / II	3	3	3
2315	Maintenance Worker II	1	1	1
2225	Maintenance Worker I	5	5	5
		14	15	13
	<u>Temporary</u>			
2228	Maintenance Worker I	3	3	3
1825	Parking Control Officer	3	3	3
1540	School Crossing Guard	18	18	18
		24	24	24
	<u>SOLID WASTE & RECYCLING SERVICES</u>			
6040	Division Manager - Solid Waste Services	1	0	0
5034	Supervisor III - Solid Waste & Recycling	1	1	1
4681	Supervisor II - Solid Waste & Recycling	2	2	2
4242	Supervisor I - Solid Waste & Recycling	2	2	2
3625	Maintenance Crew Chief	6	6	7
3406	Heavy Equipment Operator II	2	2	1
3325	Recycle Specialist II	1	1	1
3270	Welder I	2	2	2
3260	Stationary Compactor Mechanic	2	2	2
3119	Equipment Operator III	4	4	4
2702	Administrative Clerk II	2	2	2
2510/2709	Equipment Operator I / II	32	32	32
2315	Maintenance Worker II	3	3	3
2225	Maintenance Worker I	1	1	1
1937	Refuse Collector	7	7	7
		68	67	67
	<u>Part-Time</u>			
2419	Recycle Specialist I	1	1	1
	<u>Temporary</u>			
2416	Recycle Specialist I	1	1	1

CITY OF ABILENE, TEXAS

		<u>Approved 2008-09</u>	<u>Approved 2009-10</u>	<u>Approved 2010-11</u>
	<u>SOLID WASTE SERVICES (Continued)</u>			
1510	Data Collector	1	0	0
		<u>2</u>	<u>1</u>	<u>1</u>
	<u>STORMWATER UTILITY SERVICES</u>			
6416	Division Administrator - Stormwater Svcs.	1	1	1
5327	Keep Abilene Beautiful	0	0	1
4681	Supervisor II - Drainage System	1	1	1
4611	Stormwater / Contract & Permit Compl. Offcr.	2	2	2
3625	Maintenance Crew Chief	1	0	1
2820/3406	Heavy Equipment Operator I / II	7	7	7
2510 / 2709	Equipment Operator I / II	5	5	9
		<u>17</u>	<u>16</u>	<u>22</u>
	* One position funded by grants or other agencies			
	<u>Temporary</u>			
2511	Equipment Operator	1	0	0
	Department Full Time Total	<u>179</u>	<u>167</u>	<u>163</u>
	POLICE			
	<u>POLICE ADMINISTRATION</u>			
0095	Chief of Police	1	1	1
0513	Assistant Chief of Police	3	3	3
5645	System Manager	0	1	1
5015	Child Advocacy Center Coordinator	0	0	1
3510	Executive Secretary	1	1	1
3324	Police Services Assistant	0	0	1
		<u>5</u>	<u>6</u>	<u>8</u>
	<u>Part-Time</u>			
2202	Administrative Clerk I	1	1	0
	<u>Temporary</u>			
4802	Police Assistant	6	13	13
	<u>TRAINING</u>			
0511/0512	Lieutenant I / II	1	1	1
0411 - 0418	Police Officer	3	3	3
2837	Secretary I	1	1	1
		<u>5</u>	<u>5</u>	<u>5</u>
	<u>PATROL</u>			
0511/0512	Lieutenant I / II	6	6	5
0510/0509	Sergeant I / II	14	14	13
0411 - 0418	Police Officer	91	91	88
		<u>111</u>	<u>111</u>	<u>106</u>
	<u>TRAFFIC</u>			
0510/0509	Sergeant I / II	1	1	1
0411 - 0418	Police Officer	8	8	9
3334	Storage Facility Coordinator	1	1	0
		<u>10</u>	<u>10</u>	<u>10</u>
	<u>CRIMINAL INVESTIGATION*</u>			
0511/0512	Lieutenant I / II	1	1	1
0510/0509	Sergeant I / II	4	4	4

CITY OF ABILENE, TEXAS

		Approved 2008-09	Approved 2009-10	Approved 2010-11
<u>CRIMINAL INVESTIGATION (Continued)</u>				
0411 - 0418	Police Officer	23	23	21
5015	Child Advocacy Center Coordinator*	1	1	0
4620	Crime Analyst	1	1	0
4413	Forensic Interview Specialist	0	1	1
4130/4410/ 5220/5901	Forensic Specialist Trainee / I / II / III	1	1	1
2837	Secretary I *	2	2	2
2702	Administrative Clerk II	1	1	0
*One position funded by grants or other agencies		34	35	30
<u>COMMUNICATIONS</u>				
6040	Division Manager - Public Safety Dispatch	1	1	1
4633	Public Safety Dispatch Supervisor*	5	5	5
3601/3842/4106	Public Safety Dispatcher Trainee / I / II*	26	28	28
*Six positions funded by grants or other agencies		32	34	34
<u>Part-Time</u>				
3150	9-1-1 Operator	2	2	2
<u>RECORDS/ID</u>				
6040	Division Manager - Police Records	1	1	1
4681	Supervisor II - Police Records	0	1	1
4242	Supervisor I - Police Records	1	0	0
3324	Police Services Assistant	1	1	1
3134	Property Clerk	2	2	2
3103	Customer Service Representative III	2	2	2
2405/2817	Customer Service Representative I / II	7	6	6
2702	Administrative Clerk II	0	0	1
		14	13	14
<u>Part-Time</u>				
2407/2819	Customer Service Representative I/II	2	2	2
<u>YOUTH*</u>				
0511/0512	Lieutenant I / II	1	1	1
0510/0509	Sergeant I / II	2	2	2
0411 - 0418	Police Officer	11	11	13
3324	Police Services Assistant	0	0	1
		14	14	17
<u>Part-Time</u>				
2838	Secretary I	1	1	0
<u>SPECIAL OPERATIONS</u>				
0511/0512	Lieutenant I / II	1	1	1
0510/0509	Sergeant I / II	1	1	1
0411 - 0418	Police Officer	10	10	8
2837	Secretary I	1	1	1
		13	13	11
<u>COMMUNITY SERVICES*</u>				
0510/0509	Sergeant I / II	1	1	0

CITY OF ABILENE, TEXAS

		Approved 2008-09	Approved 2009-10	Approved 2010-11
	<u>COMMUNITY SERVICES (Continued)</u>			
0411 - 0418	Police Officer	2	2	0
3324	Police Services Assistant	3	3	0
		6	6	0
	<u>RESPONSIVE INTELLIGENCE*</u>			
0511/0512	Lieutenant I / II	0	0	1
0510/0509	Sergeant I / II	0	0	2
0411 - 0418	Police Officer	0	0	6
4620	Crime Analyst	0	0	1
3324	Police Services Assistant	0	0	1
		0	0	11
	Department Full Time Total	244	247	246
	FIRE			
	<u>FIRE ADMINISTRATION</u>			
0060	Fire Chief	1	1	1
0700 - 0731	Lieutenant I / II / III	1	1	1
3510	Executive Secretary	1	1	1
		3	3	3
	<u>Temporary</u>			
4099	Para-Professional	1	1	1
	<u>ORGANIZATIONAL DEVELOPMENT</u>			
0770 - 0791	Battalion Chief I/II/III - Div. Chief Organ. Dev.	1	1	1
0712 - 0761	Captain I / II / III	2	2	2
0700 - 0731	Lieutenant I / II / III	1	1	1
0600 - 0681	Firefighter	3	3	4
		7	7	8
	<u>SUPPORT SERVICES</u>			
0799	Assistant Fire Chief	1	1	0
0712 - 0761	Captain I / II / III	1	1	1
0700 - 0731	Lieutenant I / II / III	2	2	0
0600 - 0681	Firefighter	2	1	0
4624	Emergency Vehicle Technician II	0	1	1
4424	Emergency Vehicle Technician I	0	1	1
4115	Equipment Mechanic III	1	0	0
3404/3710	Equipment Mechanic I / II	1	0	0
3259	Secretary II	1	1	0
		9	8	3
	<u>FIRE PREVENTION</u>			
0712 - 0761	Captain I / II / III - Fire Marshal	1	1	1
0700 - 0731	Lieutenant I / II / III - Assistant Fire Marshal	1	1	1
0700 - 0731	Lieutenant I / II / III	3	3	4
3259	Secretary II	1	1	1
		6	6	7
	<u>TACTICAL OPERATIONS</u>			
0799	Deputy/Assistant Fire Chief	1	1	1
0770 - 0791	Battalion Chief I / II / III	3	3	3

CITY OF ABILENE, TEXAS

		<u>Approved 2008-09</u>	<u>Approved 2009-10</u>	<u>Approved 2010-11</u>
<u>TACTICAL OPERATIONS</u> (Continued)				
0712 - 0761	Captain I / II / III	9	9	9
0700 - 0731	Lieutenant I / II / III	25	24	25
0600 - 0681	Fire Fighter	114	116	117
		<hr/>	<hr/>	<hr/>
		152	153	155
 Department Full Time Total		<hr/>	<hr/>	<hr/>
		177	177	176

AVIATION

<u>AVIATION</u>				
0110	Director of Aviation	1	1	1
6803	Assistant Director of Aviation	1	1	1
6040	Division Manager - Airport Operations	1	1	1
6040	Division Manager - Business Development*	1	1	1
5041	Airport Operations Officer III	2	2	2
5018	Economic Development / Aviation Specialist	1	1	1
4231	Lead Supervisor - Maintenance	1	1	1
3672/4213/4468	Airport Operations Officer Trainee / I / II	7	7	7
3281/3528	Airport Maintenance Specialist I / II	3	3	3
2201	Administrative Clerk I	1	1	0
*One position funded by grants or other agencies		<hr/>	<hr/>	<hr/>
		19	19	18
<u>Part-Time</u>				
2202	Administrative Clerk I	0	0	1
1527/1706	Parking Lot Attendant I / II	4	4	4
		<hr/>	<hr/>	<hr/>
		4	4	5
 Department Full Time Total		<hr/>	<hr/>	<hr/>
		19	19	18

COMMUNITY SERVICES

<u>COMMUNITY SERVICES ADMIN.</u>				
0035	Director of Community Services	1	1	1
6803	Assistant Director of Community Services	1	1	1
3510	Executive Secretary	1	1	1
2702	Administrative Clerk II	1	1	1
		<hr/>	<hr/>	<hr/>
		4	4	4

Part-time

2202	Administrative Clerk I	1	1	1
<u>PARKS</u>				
6040	Division Manager - Parks	1	1	1
5034	Supervisor III - Parks	1	1	1
4681	Supervisor II - Parks District	1	1	1
3404/3710	Equipment Mechanic I / II	1	1	1
3647	Park Crew Chief	7	6	6
3625	Maintenance Crew Chief	1	0	0
3322	Parks Maintenance Specialist	2	3	3
2510 / 2709	Equipment Operator I / II	1	1	1
2015/3303	Building Maintenance Specialist I / II	1	1	1
2322/1816	Park Worker I / II	20	14	14
		<hr/>	<hr/>	<hr/>
		36	29	29

CITY OF ABILENE, TEXAS

		Approved 2008-09	Approved 2009-10	Approved 2010-11
	<u>PARKS (Continued)</u>			
<u>Temporary</u>				
1817	Park Worker	19	19	19
	<u>ZOOLOGICAL GARDENS</u>			
6416	Division Administrator - Zoological Gardens	1	1	1
5034	Supervisor III	1	1	1
4854	Zoo Education Coordinator	1	1	1
4231	Lead Supervisor	3	2	1
4075	Veterinary Technician	0	1	1
3850	Zoo Administrative Coordinator	0	1	1
3705	Building Maintenance Specialist III	1	1	1
3410	Administrative Secretary	1	0	0
2520/3275	Zookeeper I / II	11	12	13
2015 / 3303	Building Maintenance Specialist I / II	0	1	1
		19	20	21
<u>Part-Time</u>				
2518	Zookeeper I	1	1	1
	<u>RECREATION</u>			
6416	Division Administrator - Recr. & Sr. Citizens	1	1	1
4845	Recreation Program Coordinator	1	1	0
4681	Supervisor II - Recreation & Senior Services	1	1	1
4242	Supervisor I - Recr. Special Populations	1	1	1
4236	Recreation Center Coordinator	5	5	5
3326	Recreation Center Specialist	7	7	6
2931	Program Worker	0	0	1
1827	Recreation Leader	1	1	2
		17	17	17
<u>Part-Time</u>				
2202	Administrative Clerk I	1	1	1
1828	Recreation Leader	8	8	8
1703	Building Maintenance Worker I	1	1	0
		10	10	9
<u>Temporary</u>				
2512	Pool Manager	1	1	1
2031	Head Lifeguard	2	2	4
1920	Playground Supervisor	3	3	3
1810	Lifeguard	7	7	13
1529	Pool Cashier	1	1	1
1528	Recreation/Playground Aide	39	39	39
		53	53	61
	<u>SENIOR CITIZEN SERVICES</u>			
4681	Supervisor II	2	2	2
4242	Supervisor I	1	1	1
2931	Program Worker	1	2	1
2814	Cook II	1	1	1
1604	Cook I	3	3	3
		8	9	8

CITY OF ABILENE, TEXAS

		Approved 2008-09	Approved 2009-10	Approved 2010-11
<u>SENIOR CITIZEN SERVICES (Continued)</u>				
<u>Part-Time</u>				
2932	Program Worker	5	3	4
2838	Secretary I	1	0	0
1803	Bus Driver	6	6	6
1607	Cook I	1	1	1
		<hr/>	<hr/>	<hr/>
		13	10	11
<u>Temporary</u>				
1804	Bus Driver	4	4	0
 <u>LIBRARY</u>				
6409	City Librarian	1	1	1
6030	Librarian IV	1	1	0
5720	Librarian III*	2	2	2
5334	Librarian II *	6	6	6
4825	Librarian I*	7	7	7
4242	Supervisor I	1	1	1
4225/4653	Micro Systems Technician II / III *	1	1	1
3405	Library Administrative Assistant II	1	1	1
3117	Library Assistant II*	10	9	9
2410	Library Assistant I	11	11	11
* Six positions funded by grants or other agencies		<hr/>	<hr/>	<hr/>
		41	40	39
<u>Part-Time</u>				
2411	Library Assistant I	9	9	9
<u>Temporary</u>				
1525	Library Page	10	10	10
 <u>CIVIC CENTER</u>				
6040	Division Manager - Civic Center	1	1	1
4849	Theater Technical Coordinator	1	1	1
4242	Supervisor I - Events Coordinator	1	1	1
4242	Supervisor I - Civic Center	1	1	1
3259	Secretary II	1	1	1
2607	Civic Center Attendant II	1	1	1
2215	Civic Center Attendant I	6	6	6
		<hr/>	<hr/>	<hr/>
		12	12	12
<u>Part-Time</u>				
3607	Civic Center Stagehand	6	6	6
<u>Temporary</u>				
3608	Civic Center Stagehand	8	8	8
2217	Civic Center Attendant I	1	1	1
2203	Administrative Clerk I	2	2	2
		<hr/>	<hr/>	<hr/>
		11	11	11
 <u>GENERAL HEALTH SERVICES</u>				
6414	Health Administrator*	1	1	1
6040	Division Manager - Health Programs*	1	1	1
6040	Division Manager - Nursing*	1	1	1
5608	Nutrition Program Manager *	1	1	1
5535	Public Health Nurse III	2	2	2

CITY OF ABILENE, TEXAS

		Approved 2008-09	Approved 2009-10	Approved 2010-11
<u>GENERAL HEALTH SERV. (Continued)</u>				
5137	Public Health Nurse II*	1	1	1
5115	Epidemiologist*	1	1	1
5034	Supervisor III - Laboratory	1	1	1
4840	Public Health Nurse I*	3	3	3
4831	Health Management Coordinator*	2	2	2
4650	Medical Technologist I	3	3	3
4654	Nutritionist II*	1	1	1
4326	Nutritionist I*	4	4	4
3805	Health Program Coordinator *	1	0	0
3720	Licensed Vocational Nurse*	3	3	3
3315	Health Administration Specialist*	6	6	6
3103	Customer Service Representative III	0	1	1
2931	Program Worker*	1	1	1
2702	Administrative Clerk II*	3	3	3
2405	Customer Service Representative I	0	1	1
2201	Administrative Clerk I*	12	10	10
1508	Nurse's Aide	1	1	1
*Thirty-nine positions funded by grants or other agencies		49	48	48

Part-Time

4327	Nutritionist I*	1	1	1
3722	Licensed Vocational Nurse	1	1	1
2202	Administrative Clerk I*	0	1	1
		2	3	3

Temporary

5139	Registered Dietician	1	1	1
4843	Public Health Nurse I	1	1	1
3721	Licensed Vocational Nurse	2	2	2
2203	Administrative Clerk I	2	1	1
1910	Breastfeeding Peer Counselor*	4	4	4
*Five part-time & temporary positions funded by grants or other agencies		10	9	9

Department Full Time Total

186 179 178

WATER UTILITIES

WATER ADMINISTRATION

0070	Director of Water Utilities	1	1	1
6803	Assistant Director of Water Utilities	2	2	2
6424	Utility Engineer	1	1	1
3510	Executive Secretary	1	1	1
3259	Secretary II	1	0	0
		6	5	5

WATER UTILITY OFFICE

6416	Division Administrator - Utility Office	1	1	1
4231	Lead Supervisor - Meter Reading	1	1	1
3103	Customer Service Representative III	2	2	2
2405/2817	Customer Service Representative I / II	9	9	9
2320/2619	Meter Reader I / II	6	6	6
		19	19	19

CITY OF ABILENE, TEXAS

		<u>Approved 2008-09</u>	<u>Approved 2009-10</u>	<u>Approved 2010-11</u>
	<u>WATER UTILITY OFFICE</u> (Continued)			
<u>Temporary</u>				
2321	Meter Reader I	1	1	1
	<u>WATER PRODUCTION</u>			
6040	Division Manager	1	1	1
5420	Utility Systems Manager	1	1	1
3810/4625	Instrumentation Technician I / II	3	3	3
3258/3648	Plant & Equipment Mechanic I / II	4	4	4
3320	Lake Patrol Officer	2	2	2
		<u>11</u>	<u>11</u>	<u>11</u>
	<u>WATER TREATMENT</u>			
6040	Division Manager	1	1	1
5420	Utility Systems Manager	1	1	1
4678	Treatment Plant Operator III	2	2	2
3340/4150	Treatment Plant Operator I / II	12	14	15
2225	Maintenance Worker I	2	2	1
		<u>18</u>	<u>20</u>	<u>20</u>
<u>Temporary</u>				
3341	Treatment Plant Operator I	2	2	2
	<u>WATER DISTRIBUTION</u>			
6040	Division Mgr. - Distribution/Collection	1	1	1
5420	Utility System Manager	1	1	1
5034	Supervisor III - Distribution	2	2	2
4816	Engineering Technician III	1	1	1
4641	Management Assistant - Water Operations	1	1	1
4231	Lead Supervisor - Distribution	8	8	8
4113/4313	Engineering Technician I / II	2	2	2
3525	Utility Worker III	3	3	3
3103	Customer Service Representative III	1	1	0
2820/3406	Heavy Equipment Operator I / II	4	3	3
2817	Customer Service Representative II	1	1	1
2420/3045	Utility Worker I / II	13	14	14
2415/3028	Meter Worker I / II	6	6	6
2405	Customer Service Representative I	1	1	2
		<u>45</u>	<u>45</u>	<u>45</u>
	<u>SEWAGE COLLECTION</u>			
5034	Supervisor III - Sewage Collection	1	1	1
4231	Lead Supervisor - Sewage Collection	2	2	2
2820/3406	Heavy Equipment Operator I/II	1	1	1
2420/3045	Utility Worker I / II	8	8	8
		<u>12</u>	<u>12</u>	<u>12</u>
	<u>WASTEWATER TREATMENT</u>			
6416	Division Admin. - Wastewater Treatment	1	1	1
5420	Utility System Manager	0	0	1
4681	Supervisor II - Treatment Plant	1	1	0
4678	Treatment Plant Operator III	4	4	4
4237	Plant & Equipment Mechanic III	1	1	1

CITY OF ABILENE, TEXAS

	<u>Approved 2008-09</u>	<u>Approved 2009-10</u>	<u>Approved 2010-11</u>	
<i><u>WASTEWATER TREATMENT (Continued)</u></i>				
3340/4150	Treatment Plant Operator I / II	9	9	9
3258/3648	Plant & Equipment Mechanic I / II	3	3	3
		<u>19</u>	<u>19</u>	<u>19</u>
<i><u>QUALITY CONTROL/ENVIRONMENTAL LAB</u></i>				
6040	Division Manager - Water QC/Environ. Lab	1	1	1
5424	Industrial Waste Manager	1	1	1
5420	Utility Systems Manager	1	1	1
4611	Customer Service Inspector (Code Enf Ofcr)	1	1	1
3812/4002/4315/ 4829/4910	Laboratory Technical Trainee / I / II / III / IV	8	8	8
2702	Administrative Clerk II	1	1	1
		<u>13</u>	<u>13</u>	<u>13</u>
	Department Full Time Total	<u>143</u>	<u>144</u>	<u>144</u>
<i><u>GRAND TOTALS</u></i>				
	Grand Total Full-Time	1164	1139	1126
	Total Part-Time	60	59	60
	Total Temporary/Grant Funded	150	153	155
	Grand Total Part Time & Temporary	<u>210</u>	<u>212</u>	<u>215</u>

**WATER & SEWER OPERATING FUND
FUNDED CAPITAL OUTLAY
2010-2011 BUDGET**

WATER UTILITIES

Water Distribution	Water Meter Test Equipment	\$10,000
	Water Main Replacement	710,000
	New Taps and Meters	225,000
Sewage Collection	New Camera and Crawler for TV Inspection Truck	55,000
	Repairs to Sewage Collection System and Sewage Lift Stations	175,000
Quality Control	Upgrade microscopic examination program	100,000
		<u>\$1,275,000</u>

CITY OF ABILENE, TEXAS

**ABILENE TRANSIT SYSTEM FUND
FUNDED CAPITAL OUTLAY
2010-2011 BUDGET**

PUBLIC WORKS

FTA	Bus Lot Paving/Fencing	\$150,000
	Gasoline Tank/Installation	<u>40,000</u>
		<u><u>\$190,000</u></u>

CITY OF ABILENE, TEXAS

**SOLID WASTE SERVICES FUND
FUNDED CAPITAL OUTLAY
2010-2011 BUDGET**

PUBLIC WORKS

Solid Waste Services	Residential Containers	\$100,000
	Roll off Containers	30,000
	Recycle Containers	60,000
	Front Loader	20,000
	Compactors	40,000
		<u>\$250,000</u>

CITY OF ABILENE, TEXAS

FY 2011 REPLACEMENT LIST

<u>Unit #</u>	<u>Object</u>	<u>Division</u>	<u>Year</u>	<u>Current Equipment Type</u>	<u>New Equipment Type</u>	<u>Replacement Cost</u>
2882	4500	Facilities Maintenance	1999	1/2-Ton Cargo Van	1/2-Ton Cargo Van	\$25,000
1841	4500	Fleet Maintenance	1991	1/2-Ton Pickup	Upgrade: Utility Truck	28,500
2970	4500	Health	2000	1/2-Ton Pickup	Upgrade: 1-Ton Dual Wheel	28,500
2667	4500	Police - C.I.D.	1997	Midsize SUV	Midsize SUV	25,000
3165	4500	Police - Training	2002	Midsize SUV	Midsize SUV	25,000
3437	4500	Police-Patrol	2004	Patrol Sedan	Patrol Sedan	23,100
3659	4500	Police-Patrol	2006	Patrol Sedan	Patrol Sedan	23,100
3663	4500	Police-Patrol	2006	Patrol Sedan	Patrol Sedan	23,100
3665	4500	Police-Patrol	2006	Patrol Sedan	Patrol Sedan	23,100
3668	4500	Police-Patrol	2006	Patrol Sedan	Patrol Sedan	23,100
3669	4500	Police-Patrol	2006	Patrol Sedan	Patrol Sedan	23,100
3670	4500	Police-Patrol	2006	Patrol Sedan	Patrol Sedan	23,100
3812	4500	Police-Patrol	2007	Patrol Sedan	Patrol Sedan	23,100
3815	4500	Police-Patrol	2007	Patrol Sedan	Patrol Sedan	23,100
3816	4500	Police-Patrol	2007	Patrol Sedan	Patrol Sedan	23,100
3817	4500	Police-Patrol	2007	Patrol Sedan	Patrol Sedan	23,100
3818	4500	Police-Patrol	2007	Patrol Sedan	Patrol Sedan	23,100
3819	4500	Police-Patrol	2007	Patrol Sedan	Patrol Sedan	23,100
3820	4500	Police-Patrol	2007	Patrol Sedan	Patrol Sedan	23,100
3926	4500	Police-Patrol	2008	Patrol Sedan	Patrol Sedan	23,100
3272	4500	Police-Traffic	2003	Patrol Sedan	Patrol Sedan	23,100
3120	4500	Police-Traffic	2002	Motorcycle	Motorcycle	17,800
3401	4500	Police-Traffic	2004	Motorcycle	Motorcycle	17,800
3903	4500	Police-Traffic	2008	Motorcycle	Motorcycle	17,800
3420	4500	Solid Waste	2004	Large Pickup	Large Pickup	26,700
3202	4500	Stormwater	2002	3/4-Ton Pickup	Upgrade: 3/4T 4WD Crew Cab Pickup	28,000
3316	4500	Wastewater	2003	1/2-Ton Pickup	1/2-Ton Pickup	18,500
2868	4500	Water Distribution	1999	1-Ton Utility Truck	1-Ton Utility Truck	28,500
3407	4500	Water Distribution	2004	1/2-Ton Ext. Cab Pickup	1/2-Ton Ext. Cab Pickup	21,300
3536	4500	Water Distribution	2005	3/4-Ton Utility Truck	3/4-Ton Utility Truck	27,000
3463	4500	Water Utility Office	2004	Minivan	Minivan	27,000
2954	4500	Zoo	2000	SUV-Tahoe	SUV-Tahoe	29,000
OBJECT 4500 TOTAL						\$761,000
2102	4501	Solid Waste	1993	Brush Truck	Brush Truck	\$80,000
3680	4501	Solid Waste	2006	Frontloader	Frontloader	240,000
1951	4501	Street	1991	Roller	Roller	40,000
3366	4501	Street	2003	Small Wheel Loader	Small Wheel Loader	139,990
3496	4501	Traffic	2004	Bucket Truck	Bucket Truck	73,700
OBJECT 4501 TOTAL						\$573,690
NBI	4519	Stormwater	--	--	Chipper	\$22,000
2650	4519	Wastewater	1996	Dump Trailer	Dump Trailer	4,500
2818	4519	Wastewater	1998	Dump Trailer	Dump Trailer	4,500
2921	4519	Wastewater	1999	Dump Trailer	Dump Trailer	4,500
2840	4519	Wastewater	1998	Utility Cart	Utility Cart	10,000
OBJECT 4519 TOTAL						\$45,500
TOTAL ALL OBJECTS						\$1,380,190
Summary By Operating Fund:						
100, General Fund						\$780,690
250, Health Services Fund						28,500
500, Water Utilities Fund						145,800
595, Solid Waste & Recycling Fund						346,700
596, Stormwater Fund						50,000
600, Fleet Maintenance						28,500
TOTAL ALL FUNDS						\$1,380,190

GLOSSARY OF TERMS

This Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Budget in understanding these terms, a glossary of terms has been included.

ACCRUAL ACCOUNTING - A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent.

ACTIVITY - A specified and distinguishable line of work performed by a Division.

APPROPRIATION - A legal authorization made by the City Council which permits City officials to incur obligations for a specific purpose. Each appropriation is made at the Fund and Department level, which is the highest level of budget control.

APPROPRIATION UNIT - One of five major objects categories including personal services, supplies, maintenance, other services and charges and capital outlay. This is the lowest level of budget control.

ASSESSED VALUATION - A value established by the Taylor County Central Tax Authority approximates market value of real or personal property. By state law one hundred percent (100%) of the property value is used for determining the basis for levying property taxes.

ASSETS - Resources owned or held by the City which have monetary value.

BALANCED BUDGET – Annual financial plan in which expenses do not exceed revenues.

BOND - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayments of the principal are detailed in a bond ordinance. The most common type of bonds are general obligation (G.O.) and revenue (Water/Sewer) bonds. These are most frequently used for construction of large capital projects, such as buildings and streets.

BUDGET - A plan of financial operation embodying an estimate of proposed means of financing them. The term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the City Council for adoption and sometimes it designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGETARY CONTROL - The control or management of the organization in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL IMPROVEMENTS PROGRAM BUDGET - A Capital Improvements Program (CIP) Budget is a separate budget from the operating budget. This 5 year plan includes items that are usually construction projects or major capital purchases designed to improve and maintain the value of the City's assets.

CAPITAL OUTLAY - Expenditures that result in the acquisition of or additions to fixed assets, i.e., vehicles, operating equipment, office equipment.

CAPITAL PROJECTS - Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

CASH ACCOUNTING - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

CDBG - Community Development Block Grant

CERTIFICATES OF OBLIGATION (C.O.s) - A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for construction of public works; purchase of materials, supplies, equipment, machinery, buildings, land, and right-of-ways for authorized needs and purposes; or payment of contractual obligations for professional services.

DCOA – Development Corporation of Abilene

DEBT SERVICE - The City's obligation to pay the principal and interest of general obligation and revenue bonds according to a predetermined payment schedule.

DEFICIT - The excess of expenditures over revenues during an accounting period; or, in the case of Enterprise and Intragovernmental Service Funds, the excess of expense over income during an accounting period.

DELINQUENT TAXES - Real or personal property taxes that remain unpaid on and after February 1st of each year upon which penalties and interests are assessed.

DEPARTMENT - A section of the total organization which is comprised of Divisions and is under the oversight of a Director who reports to the City Manager.

DEPRECIATION - The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

DIRECT EXPENSES - Those expenses which can be charged directly as a part of the cost of a service as distinguished from overhead and other indirect costs which must be prorated among several services or operating units.

DIVISION - A sub-section of a Department which carries out a specific line of work assigned to the Department.

EFFECTIVE TAX RATE - When compared to the same property, the tax rate which produces the same effect in terms of the total amount of taxes as compared to the prior year.

ENCUMBRANCE - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EOC – Emergency Operations Center

EOP – Emergency Operation Plan

EXPENDITURES (EXPENSES) - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FISCAL YEAR - The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Abilene has a fiscal year of October 1 through September 30 as established by the City Charter.

FIXED ASSETS - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FRANCHISE FEE - A charge paid for the use of City streets and public right-of- ways.

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - Fund Balance is the excess of assets over liabilities.

FUNDING SOURCE - A funding source is specifically identified dollars allocated to meet budgeted requirements, expenses.

GENERAL FUND - The General Fund is the general operating fund of the City. It accounts for all financial resources except for those required to be accounted for in another fund. It includes basic operating services such as general administration, police and fire protection, parks and recreation, library, and street maintenance. It is a governmental fund type.

GENERAL OBLIGATION BONDS (G.O.s) - Legal debt instruments which finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government and are financed through property tax revenues. In Texas, G.O. bonds must be authorized by public referenda.

GOAL - The result to be obtained by objectives.

GRANT - A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

HOME – Home Investment Partnerships Program

INDIRECT COST - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

INTERGOVERNMENTAL REVENUE - Grants, entitlements and cost reimbursements from another federal, state or local governments.

INVESTMENT - Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

KAB – Keep Abilene Beautiful

LEC – Law Enforcement Center

LEVY - The City Council has authority to impose or collect taxes, special assessments, or service charges.

LIABILITIES - Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LINE ITEM BUDGET - A budget prepared along divisional lines that focuses on expenditure categories.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MODIFIED ACCRUAL ACCOUNTING - This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are received or are "measurable" and available for "expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

MPO – Metropolitan Planning Organization

OBJECT - Expenditure classification according to the types of items purchased or services obtained.

OBJECTIVE - The course of action to obtain a specific goal.

ONE-HALF CENT SALES TAX - Effective January 1, 1990, an additional 1% sales tax was levied as a result of the election held in August, 1989. The City's sales tax rate is 2% that is the maximum allowed by state law. The additional 1% authorized 1/2% for property tax relief and 1/2% restricted for economic development. Of the total 2%, 1 1/2% is accounted for in the General Fund.

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by State law.

PERSONAL PROPERTY - Property classified by the State Property Tax Board including non-business vehicles, utilities, businesses and other tangible and intangible personal properties.

PERSONAL SERVICES - Cost related to compensating employees, including salaries, wages, insurance, payroll taxes, and retirement contributions.

PROGRAM BUDGET - A budget where expenditures are based primarily on programs of work.

PROPERTY TAX - Taxes levied on all real and personal according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

RATING - The credit worthiness of a city as evaluated by independent agencies.

REAL PROPERTY - Property classified by the State Property Tax Board including residential single and multi-family, vacant lots, acreage, farm and ranch improvements, commercial and industrial, and oil, gas and other mineral reserves.

RECOVERY OF EXPENDITURES - Established to recognize reimbursements for expenditures incurred (i.e. utility paving cuts - expense in Streets Division offset by revenue from utility company) in order to account for all operating expenses of a service; in other words, expenses are not netted against revenue. Under performance measuring, all costs must be accounted for to achieve a cost per unit.

REPLACEMENT COST - The cost as of certain date of a property which can render similar service (but which need not be of the same structural form) as the property to be replaced.

RESERVE - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

REVENUE - Increases net total assets from other than expense refunds, capital contributions, and residual equity transfers. Funds received as income.

REVENUE BONDS - Legal debt instruments which finance public projects for such services as water or sewer. Revenues from the public project are pledged to pay principal and interest of the bonds. In Texas Revenue bonds may or may not be authorized by public referenda.

SERVICE ANALYSIS - Specific quantitative and qualitative measures of work performed as an objective of the department.

SRO – School Resource Officer

TAX BASE - The assessed value of all property as established by the Taylor County Central Appraisal District.

TAX LEVY - The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

TAX RATE - The amount of tax levied for each \$100 of taxable valuation. The tax rate times taxable valuation equals the tax levy.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

USER FEES - The payment of a fee for direct receipt of a public service by the party benefiting from the service.